

A Meeting of **Barton under Needwood Parish Council** will be held on Wednesday 5 June 2024 at 7.00pm, Douglas Room, Barton Village Hall, Crowberry Lane, Barton under Needwood.  
All members of the Parish Council are hereby summoned to attend.



## Agenda

1. Chairman's Welcome and Apologies for Absence
2. To record Declarations of Interest from members in any Agenda item and accept any requests for dispensations.
3. To approve the Minutes of the last Parish Council Meeting
4. Parishioners' Forum – 15 minutes allowed for public participation. Parishioners may make observations and question the Parish Council regarding issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public wishing to raise issues which are not on the Agenda are asked to notify the Clerk before the meeting. Members of the public may not take part in the Council meeting itself.
5. To receive reports from the Police, Staffordshire County and East Staffordshire Borough Councillors.
6. Development of Strategic Plan following public survey
7. To consider and accept the following Committee Reports and recommendations as circulated:
  - 7.1. Finance
    - Annual Governance & Accountability Return for the year 1 April 2023– 31 March 2024:
    - 7.1.1. To note and approve the updated Summary of Assets
    - 7.1.2. To note and approve the Explanation of Significant Variances
    - 7.1.3. To note and approve the year end Bank Reconciliation and Receipts and Payments account
    - 7.1.4. To note and accept the Annual Internal Audit Report 2023-2024 (page 3 of the AGAR) and the accompanying Internal Auditors report letter;
    - 7.1.5. To consider and approve the Council's response to the Annual Governance Statement (page 4 of the AGAR)
    - 7.1.6. To consider and approve the Accounting Statements (page 5 of the AGAR)
    - 7.1.7. To note the publication of the Notice of Appointment of the Date for the Exercise of Public Rights.
    - 7.1.8. To note and approve Monthly Receipts & Payments; Bank Reconciliation; Schedule of Payments
    - 7.1.9. To consider approval of the purchase of an accounting package
  - 7.2. Planning
  - 7.3. Parks & Open Spaces
  - 7.4. Burial Ground
  - 7.5. Human Resources
  - 7.6. Allotments
  - 7.7. VEC
  - 7.8. Communications
8. Correspondence
9. Outstanding actions
10. Outside Bodies & Special Responsibilities – to receive and note any updates
  - 10.1. Holland Sports Club
  - 10.2. Flood Risk Group
  - 10.3. Walton By-pass bridge
  - 10.4. Quarries liaison
11. Councillors/Clerk's Reports: To consider any further updates.
12. Outstanding Action Points
13. Dates of future meetings – 2024: 4 July, 1 August, 5 September, 3 October, 7 November, 5 December

Signed:

Mrs Siobhan Rumsby, Parish Clerk

The Council may in certain circumstances exclude press and members of the public due to the confidential nature of an Agenda Item and will pass a motion to that effect. Public Bodies (Admission to Meetings) Act 1960 1 (3) & Local Government Act 1972 100A (3)(a) Items for inclusion of the next Full Council Agenda should be submitted to the Clerk 8 days prior to the meeting.

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