

Crimes and priorities

Top reported crimes in this area

Crime map

Click on a hotspot to see more details. Alternatively, [view as A-Z list](#).

Map showing crime hotspots in the Needwood area. Hotspots are marked with numbers: 3, 5, 8, 16, and 25. The map includes surrounding towns like Spath, Uttoxeter, Foston, and Burton upon Trent.

Crime type and time period title

All Crimes (57)

December 2023

57 crimes were reported here in December 2023

Violence and sexual offences	30
Burglary	10
Vehicle crime	5
All other crime	12

About this crime map

This map uses data from local forces. The hotspots give only a loose idea of where crimes happened. Actual locations and details of crimes are kept anonymous.

Please note that not all crimes that occurred can be shown on the map.

21 incidents of Crime occurred in Staffordshire Police could not be mapped to a location and therefore are not on this map. [Learn more about how data is managed on police.uk](#).

Crimes and priorities

Top reported crimes in this area

Crime map

Top reported crimes

Most commonly reported crimes during Dec 2023

Violence and sexual offences	30
Burglary	10
Vehicle crime	5
Other theft	4

Crime prevention

Crime levels in your area

Crime for last year

Crime per Month

Line graph showing crime levels per month from Dec 2022 to Nov 2023. The y-axis ranges from 0 to 100. The graph shows a fluctuating trend with a peak in April 2023 and a low in July 2023.

View as a list

A Meeting of **Barton-under-Needwood Parish Council Finance Committee** was held on Monday 8th January 2024 at 6:30pm, Barton Village Hall, Crowberry Lane, Barton under Needwood.



Attendees: James Brookes, Derek Lord, Steve Naylor (Chair), Siobhan Rumsby (Clerk/RFO), Ed Sharkey, Jeannette Taylor.

Apologies: Lindy Young

Also Attended: Sally Bedford (in a learning capacity)

1. The documents provided by the Clerk relating to 2023/24 were reviewed with the following points being noted:
 - 1.1. The documentation showed a budget surplus for the financial year of £3,306, which assumes that the remaining expenditure budgeted for POAS will be realised. Councillor Sharkey agreed to review the remaining expenditure with the PAOS committee and report back to the FC.
 - 1.2. Staff costs YTD for 2023/24 were presented as £31,952. However, during the meeting this figure was revised to £38,599 and the forecast for the remainder of the year was adjusted to circa £51,000. This adjusted staff cost would reduce the forecast year surplus to £870.
 - 1.3. The clerk agreed to amend the spreadsheets to reflect the above and re-issue.
2. The documents provided by the Clerk for 2024/25 were reviewed with the following points being noted:
 - 2.1. There was no significant change to the budget figures reviewed at the December meeting of the full Parish Council.
 - 2.2. Given the planned reduction of reserves next year, it was agreed that authorisation of incremental expenditure will be taken with caution, to protect the overall financial health of the Council.
 - 2.3. It was agreed that Committees will continue to seek opportunities for external funding wherever possible.
 - 2.4. It was agreed that the ESBC Ward Enhancement Programme is a good opportunity for funding. Any bid for funds from this programme will be led by the relevant PC Committee which is responsible for the project (e.g. POAS, Allotments etc). The FC will review the overall submission before presentation to the full PC. This may require a special FC meeting which the Chair of the FC will arrange as required.
 - 2.5. Councillor Sharkey highlighted that a third-party organisation is evaluating implementing a system to monitor rainfall and brook levels, which would potentially cost them in the tens of thousands. Councillor Sharkey also suggested that the PC may fund the regular maintenance of equipment to collect and analyse data which is estimated at circa £200 per six months. Councillor Brookes queried the level of predictive validity of flooding events from extant data and whether the proposed system/data collection would improve this. This will be addressed as part of the development of the proposal.
3. A draft of an Investment Policy was reviewed with the following points noted:
 - 3.1. It was agreed that priority investment principles are:
 - Minimise financial risk.
 - Maintain immediate access to financial assets.
 - Limit exposure to funds over FSCS Bank Protection limit.
 - Bi-annual review of interest rates for deposits.
 - 3.2. It was agreed that the draft policy document was an extremely good start, and that Councillors will provide further comments via email. A revised draft will be reviewed at the next FC.
 - 3.3. A question was raised by Councillor Brookes regarding the suitability of NS&I for providing accounts to local councils. It was agreed to determine if NS&I do support banking for Councils.

- 3.4. It was agreed that a third bank option should be investigated with the objectives of reducing exposure to breaching FSCS protection and securing attractive interest rate.
- 3.5. It was also agreed to investigate viability of securing superior interest rate to 1% currently provided by NS&I account.
- 4. Councillor Sharkey reported that estimated cost for facilitation of a Council Strategy Session will require a budgetary estimate of £521 to include facilitation fees, expenses and light refreshments. This was accepted by the FC and the session will go-ahead.
- 5. Next meeting is 15th April 2024 in the Small Meeting Room, Village Hall. Start at 6:30pm

Barton Parish Council		S. Rumsby		RFO		11-Jan-24													
Budget v Receipts & Payments 2023-2024																			
Local Authority Precept		81000																	
Receipts		Last Year 2022-23	Budget 2023-24	Actual to date	Year End Projection	Diff Proj v Budget	% variance	Comments Significant variances											
Total		73,587	44,093	69,037	80,940	36,847	84												
Local Authority Grant/Other		1,865	1,865	1,865	1,865	0	0.00												
Burial Ground		15,481	12,000	13,005	19,508	7,508	62.56	Increased numbers for memorial wall/scattering service											
Allotments		1,038	1,613	1,288	1,600	-13	-0.78												
Fishing		2,784	3,000	3,071	3,100	100	3.33												
Interest		244	30	757	1,000	970	3233.33	Interest rates have increased											
Holland Sports Club Lease		0	200	450	450	250	125.00	Rent offset by HSC Insurance premium which increased significantly											
Grants		20,358	0	7,564	7,564	7,564		Key Trust grant for Toddler Park 6k											
VAT Reimbursement		9,862	3,000	4,425	4,425	1,425	47.50	Based on 2022-23 spend											
Car Park		9,368	10,192	10,108	10,108	-84	-0.83												
Village Hall		12,587	12,193	9,632	14,447	2,254	18.49												
Other		0	0	173	173	173		Scrap value for copper reclaimed and bank compensation											
Virements:				700	700			Ring Fenced Funds for Sluice gate June 23											
				10,000	10,000			Ring Fenced Mercers Funding for Toddler Park Oct 23											
				6000	6,000			BPC funds for Toddler Park											
Payments		Last Year 2022-23	Budget 2023-24	Actual to date	Year End Projection	Diff Proj v Budget	% variance	Comments											
Total		107,417	151,122	131,975	161,269	10,147	7												
Staff costs		49,948	58,000	40,770	54,360	-3,640	-6.28	Living wage increase 9.7%, NJC agreement flat rate awarded £1925 (pro ratad)											
Lengthsman		2,570	2,750	2,809	3,746	996	36.20	Increase in line with national minimum wage											
Village Hall contra		12,463	10,297	9,679	12,906	2,609	25.33												
Admin / T&D/Professional		7,741	10,000	7,375	10,000	0	0.00	Subs, office supplies, rent, phone, stationery, postage, insurance, website, T&D, audit, legal											
Election		1,875	1,875	1,875	1,875	0	0.00	Annual estimated costs towards future elections (£7,500)											
Donations & S137 payments		386	500	658	700	200	40.00	HSC donation offset by rent (10% of their increased insurance premium)											
Bank Charges		188	200	179	239	39	19.28												
Capital Expenditure		238	1,500	1,204	1,500	0	0.00	Equipment replacement, mower purchased and office printer replaced											
Maintenance / Repairs)		1,456	1,000	1,687	1,700	700	70.00	Gilvar lining of Potters Way £663 and Noticeboard repairs £325											
General		114	500	169	200	-300	-60.00	GPC payments											
Burial Ground		3,946	2,250	4,465	4,625	2,375	105.55	Budget exceeded, figure includes memorial wall paques which are recouped, virement required											
Parks & Open Spaces		12,120	33,500	26,120	33,500	0	0.00	vired £10k + 6000											
Fishpond		6,200	18,500	18,414	18,500	0	0.00	£700 vired from Earmarked Funds for Sluice 28/6/23; £10,000 vired from fishing pegs EMR fund											
Allotments		1,913	1,460	1,299	1,460	0	0.00												
Car Park		988	1,200	2,600	2,600	1,400	116.67	Electricity bill - lighting over 2 years £862; Gilvar Lining 655											
Village Enhancement		739	1,590	913	1,590	0	0.00	Provision for village events (vired £590 for Coronation event 10.5.23)											
Other Projects		758	0	1,270	1,270	1,270		Coronation spend funded by BDKT											
VAT		4,476	6,000	10,488	10,500	4,500	75.00												
Precept 2023-2024		81,000		Bank Balances as at:		02-Jan-24		Earmarked Future Provision 2023-24											
Less Projected Payments		161,269		Lloyds Current A/C		2,000.00		Ring-fenced Reserves											
Draw on Reserves		-80,269		Lloyds Deposit A/C		92,192.19		Car Park Maintenance & Resurface £35,000.00											
				Petty Cash		150.00		Land Drainage Collinson Park £3,000.00											
Projected Income		80,940		National Savings		73,922.73		Full Brook Clearance funds (SCC) £426.80											
Projected Surplus/Deficit		670						Election expenses £1,875.00											
								£40,301.80											
Working Capital		92,856		Less unrepresented cheque.		1,486.19													
General Reserve		73,923		Plus credits outstanding		-													
Ring-fenced Reserves		40,302		Total		166,778.73													
Minimum Reserve		37,000																	
Net Funds		96,773																	
PRECEPT CALCULATION																			
Net Expenditure less Grant from ESBC = Precept divided by Taxbase = Average Band D Parish Tax Rate																			
		Expenditure	Estimated Gar	Precept	Taxbase	Parish Rate		Diff	%										
2023/2024		82865.00	1865	81000.00	1968	41.16		2.35	6.06										
2022/2023		77865.00	1865	76000.00	1958.4	38.81		5.93	18.03										

Barton under Needwood Parish Council - Receipts and Payments Monthly Summary

2023-24

Receipts	April	May	June	July	August	September	October	November	December	January	February	March	Total	Budget	Budget Balance
Rents	900.00	387.50	450.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,737.50		
Interest	55.49	64.21	74.91	75.75	75.60	76.00	99.64	120.98	114.54	668.76	0.00	0.00	1,425.88		
ESBC	40,500.00	0.00	0.00	0.00	0.00	40,500.00	0.00	0.00	0.00	0.00	0.00	0.00	81,000.00		
LA Other	932.50	0.00	0.00	0.00	0.00	932.50	0.00	0.00	0.00	0.00	0.00	0.00	1,865.00		
Burial Ground	2,630.00	1,830.00	900.00	1,275.00	2,375.00	825.00	1,380.00	790.00	1,000.00	165.00	0.00	0.00	13,170.00	12,000	1,170
Fishpond	275.00	1,125.00	0.00	907.00	329.00	201.00	193.00	41.00	0.00	0.00	0.00	0.00	3,071.00	3,000	71
VAT	0.00	0.00	0.00	0.00	0.00	4,424.89	0.00	0.00	0.00	0.00	0.00	0.00	4,424.89		
Car Park	0.00	0.00	0.00	0.00	0.00	10,107.94	0.00	0.00	0.00	0.00	0.00	0.00	10,107.94		
BVH Sal, Tax & NIC	979.88	936.90	1,118.91	1,099.99	1,092.65	1,084.86	941.70	1,224.25	1,152.50	800.29	0.00	0.00	10,431.93		
Other	0.00	0.00	57.90	35.00	40.00	0.00	0.01	0.00	0.00	0.00	0.00	0.00	132.91		
Grants/donations	50.00	1,463.99	0.00	0.00	0.00	50.00	0.00	6,000.00	0.00	0.00	0.00	0.00	7,563.99		
Total Income	46,322.87	5,807.60	2,601.72	3,392.74	3,912.25	58,202.19	2,614.35	8,176.23	2,267.04	1,634.05	0.00	0.00	134,931.04		

Payments	April	May	June	July	August	September	October	November	December	January	February	March	Total	Budget	Budget Balance
Bank Charges	0.00	11.97	44.12	0.00	17.98	18.47	29.25	23.04	21.76	12.33	0.00	0.00	178.92		
Salaries	3,033.75	3,033.47	3,299.35	3,030.85	3,287.75	3,023.29	3,029.74	3,923.29	3,319.26	3,169.58			32,150.34		
HMRC	1,148.71	986.16	2,243.66	980.27	1,476.88	1,156.59	1,013.59	927.30	1,632.77	1,183.03			12,748.96		
Nest Pensions	172.11	344.22	0.00	172.44	172.42	173.70	173.26	172.49	436.09	0.00	0.00		1,816.73		
Admin	1,215.39	1,857.42	392.37	693.50	1,012.26	689.30	945.78	42.98	299.27	652.69			7,800.96		
Burial Ground	1,821.58	16.67	848.27	183.34	318.16	166.67	204.28	183.34	672.96	70.83			4,486.10	2,250.00	-2,236.10
Allotments	310.00	0.00	0.00	0.00	114.37	0.00	0.00	875.00	0.00	0.00	0.00	0.00	1,299.37	1,460.00	160.63
Fishpond	124.61	2,432.33	1,012.54	13,645.27	550.36	98.00	0.00	0.00	551.25	0.00	0.00	0.00	18,414.36	18,500.00	85.64
Donations	0.00	25.00	0.00	570.00	0.00	0.00	63.00	0.00	0.00	0.00	0.00	0.00	658.00		
P&OS	145.60	2,159.46	3,260.66	5.33	2,235.66	0.00	17,868.19	44.64	320.00	91.98	0.00	0.00	26,131.52	33,500.00	7,368.48
Capital Exp	0.00	0.00	0.00	583.33	0.00	141.92	479.17	0.00	0.00	0.00	0.00	0.00	1,204.42		
Maintenance	125.65	397.70	24.07	29.57	663.00	0.00	85.40	361.26	0.00	580.00	0.00	0.00	2,266.65		
Car Park	83.36	83.36	965.63	83.36	759.20	83.36	83.36	104.20	83.36	83.36			2,412.55		
Lengthsmen	208.40	208.40	260.50	208.40	260.50	208.40	208.40	260.50	308.40	208.40			2,340.30		
General payments	0.00	146.01	6.27	0.00	0.00	0.00	0.00	4.69	12.04	0.00	0.00	0.00	169.01		
Projects	0.00	1,270.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,270.00		
BVH Contra	1,008.99	949.98	1,237.83	1,100.01	899.81	1,167.67	932.31	1,194.33	1,188.24	898.52			10,577.69		
VEC	189.96	603.99	0.00	0.00	0.00	0.00	0.00	26.90	92.50	0.00	0.00	0.00	913.35	1,590.00	676.65
VAT	168.67	964.12	1,065.58	2,888.30	946.13	107.60	3,720.41	292.83	280.08	58.71			10,492.43		
Total Spend	9,756.78	15,490.26	14,660.85	24,173.97	12,714.49	7,034.97	28,836.14	8,436.79	9,217.98	7,009.43	0.00	0.00	137,331.67		

Barton under Needwood Parish Council			Bank Reconciliation as per statements at:		30-Jan-24
Lloyds Current A/C			£	2,000.00	
Lloyds Deposit (Instant Access) A/C			£	86,067.87	
National Savings			£	74,494.67	
Petty Cash			£	150.00	
Total Bank Balances					£ 162,712.54
<u>Add Credits not on Statement</u>					
				£0.00	£ 162,712.54
<u>Less unrepresented payments:-</u>					
				£0.00	£ 162,712.54
Opening Balances :-		Bank Statements as at 31st March 2023			
Lloyds Current A/C		£	2,001.00		
Lloyds Deposit A/C		£	87,522.39		
National Savings		£	73,922.73		
Petty Cash		£	150.00		
Parish Council -		Total	£ 163,596.12		
<i>Add Receipts to date</i>		£	134,971.04		
<i>Less Expenditure to date</i>		£	135,854.62		
Total Cash and Investments as at -			£ 162,712.54		
				Difference	£ 0.00
RFO, S. Rumsby					

**Barton under Needwood Parish Council -
Scheduled Payments presented to Full Council**

01/02/2024

Payee	Description	£ Value Gross	£ VAT	£ NET
Salaries total		4,056.70		4,056.70 HR
Nest Pension Scheme		189.33		189.33 HR
HMRC		1,172.70		1,172.70 HR
Mitmark	CCTV	96.00	16.00	80.00 P&OS
Amazon	Litterpickers x 2	11.98		11.98 P&OS
Barton Fields	Slabs for CR spaces	85.00	14.17	70.83 B Ground
Sam Gaynor	Installation of bins Collinson	580.00		580.00 P&OS
Sean Gaynor	Woodstain for N'boards	26.00		26.00 Maintenance
Eon	Highway Lighting maintenance	1,242.71	207.12	1,035.59 Maintenance
Source4Business	Water Supply	120.00		120.00 Burial Ground
Source4Business	Water Supply	112.85		112.85 Allotments

7,455.98

Scheduled Payments

Authorised Chairman

PLANNING – All matters have been referred to the Planning Committee and their comments appear in italics below, the Committee meet fortnightly 5pm, in the Douglas Room, Barton Village Hall. Please contact the clerk for dates should you wish to attend any Planning Meetings

1. 01340 - River Trent and Walton on Trent Bypass - Scoping Opinion
2. 01359 - 34 Captains Lane : Erection of a single storey rear extension and alterations to front elevation (re-submission of approved P/2022/000920) – *no objections*
3. 01384 - Land off Westmead Road : Application under section 73 to vary condition 2 attached to the planning permission P/2021/00958 for the erection of two detached dwellings and formation of associated access alterations to include solar panels on plot 2 to the front and rear elevations and deeper porch

Policies SP 25 Historic Environment and Policy DP 5 Protecting the Historic Environment: All Heritage assets, Listed Buildings and Conservation Areas and Archaeology.

Development proposals should protect, conserve and enhance heritage assets and their settings. In this case the heritage asset is the listed building fronting Wales Lane. Again, Policy SP 25 calls for high quality design. Policy DP 5 also states that proposals will be expected to make a positive contribution.

As we commented on the original applications for this development in the rear garden of 74 Wales Lane we retain concerns over the impact of the development on the setting of the listed building. Whilst it has been accepted that the dwellings facing Westmead Road can be built to the proposed design and materials without unduly affecting the listed building we now feel that the addition of solar panels to the east or rear of this house and facing 74 Wales Lane would be an intrusion too far. Solar panels are a familiar sight and though designed to capture sunlight are, by their materials and nature, reflective. Glass in house windows are a normal feature of buildings but a row of reflectors on the roof of a house facing 74 Wales Lane must surely have an adverse effect on the setting of the listed building.

For this reason we object to the application in its current form.

4. 01402 - Victoria Cottage, Dunstall Road : Demolition of existing conservatory and erection of a single storey rear/side extension - *no objections*
5. 01365 - 17 Church Lane : Erection of a single storey rear extension with raised parapet to existing roof and new drop kerb to front
The application does not make it clear why the parapet and roof of the existing garage and store need to be raised by the height indicated, though not quantified. Without further information such as a section drawing through the existing kitchen and proposed extension, we cannot see the justification for this aspect of the proposal.

We therefore object to the application in its current form.

6. 2024/00014 - Victoria Cottage, Dunstall Road : Listed Building Consent for the demolition of conservatory, erection of a single storey rear/side extension - *no objections*
7. **Town and Country Planning Act 1990, Sections 257 and 261 Application for a Temporary Public Path Diversion Order Public Footpath No. 17 (part) Barton under Needwood Parish Nearest Post Code: DE13 8BA Grid Reference: 419734 319147**

The proposed route is not as agreed in discussions between Barton Parish Council and representatives of SCC/AI following objections from residents of Dunstall Road.

The temporary route was shown and agreed on a plan agreed with AI (BPC-FP17-1 of 14-12-2 and copy of email correspondence attached) but this application shows a route immediately behind 5 dwellings in Dunstall Road which has been informally walked since quarry working removed the original route but has caused problems for residents. Whilst we understand the path will return to the original route when the quarry area is reinstated this is some years ahead and a suitable temporary route needs to be designated to avoid sensitive residential areas.

We would wish to enter a holding objection to the determination of the footpath diversion order for PROW Barton under Needwood FP17 subject to agreement that the routes shown on BPC-FP17-1 Rev A is now the agreed route, which we believe to be the case having spoken to Jonathan Davis, Estates Manager at Aggregate Industries.

Please find attached a marked up copy of the plan that was originally agreed with Aggregate Industries for the Barton under Needwood PROW FP17 Diversion and subsequent retention of the diversion as a permissive path.

This followed a site meeting on 14/12/21 between Cllr E Sharkey and Jonathan Davis from Aggregate industries and resident Mr S Naylor and subsequent agreement by the Full Council of Barton under Needwood Parish Council

What we understood to be the agreed position between the parties is different to the information provided to the Parish Council in a consultation document provided by Robin Carr Associates date 14 December 2023.

Following further recent discussions with Mr Davis at AI we would wish to amend our plan BPC-FP-17-1 of 14/12/21 to show the proposed revision indicated on BPC Drawing 'BPC-FP17-1 Rev A' of 24/01/24.

Following further consideration and representation to BPC we would like to suggest that when the restoration of the quarry allows re-instatement of FP17 on its original alignment the diverted path is retained as a permissive path on the alignment A-D-C shown on the plan and previously agreed with Aggregate Industries to run inside the boundary of the restored quarry and not on the 'Wooliscroft' land.

However to facilitate walkers who arrive via Dunstall Road rather than via Small Meadows Lane we are suggesting an access and egress point at position 'E' shown on the plan.

This access point to be formed by relocation a pedestrian gate into the roadside woodland strip north of the access to the Wooliscrofts land from INSIDE the Wooliscrofts metal field gate to a position between the gate and Dunstall Road, see Barton PC photos 'BPC-FP17-2' and 'BPC-FP-17-3'.

Accordingly walkers do not have to enter the Wooliscrofts land to gain access to the path in the woodlands strip along Dunstall Road. Allowing access to the permissive path at this point allows walkers to keep off the busy road but still maintains the privacy and safety of the Wooliscrofts and the rear of the houses on Dunstall Road.

If you have any queries on any point please let us know.

8. Application ref. DMOT/2023/1024: Notification of Planning Committee meeting 6/2/24 – 6pm Civic Offices, Swadlincote
The modification of a planning obligation under section 106 of the Town and Country Planning Act 1990 dated 24th August 2021 and relating to permission ref. DMPA/2020/1460 (seeking to reset trigger for Walton Bypass to allow for it to be delivered prior to occupation of 785 dwellings on the Drakelow Estate) on Land at SK2420 2230, Walton Road, Drakelow, Swadlincote [Speaking at Planning Committee](#)

Resident appeal for representation on above

9. 01306 - 34 Efflinch Lane : Erection of a single storey side extension & first floor side extension including window in existing garage door opening

ESBC Decisions – Permissions Granted

10. 01094 -11 Westmead Road : Installation of two roof dormers to the front
11. 00918 - Barns at Forest Thorn Farm, Scotch Hills Lane : Erection of a detached double garage to serve Plot 3
12. 00904 - 173 Efflinch Lane : Remodelling of existing dwelling to include first floor front & rear extensions, two storey front & side extension, single storey front extension and dormer windows to the front and rear
13. 01184 - 3 The Green : Erection of a part first floor part two storey side extension and a single storey rear extension including render of all elevations

Correspondence

14. East Midlands Airport Future Airspace – Stage 2 information sharing/Q&A sessions – *no comments/no impact on parish*

Minutes of Parks & Open Spaces Committee Meeting. 4th January 2024

Small Meeting Room, Barton Village Hall

Members Present: -

Cllr K McNerney (Chair) Cllr E Sharkey Cllr J Taylor Cllr S Bedford

Apologies: -

Cllr I Gilbey Cllr L Young

1. Minutes of previous meeting held 30th November 23 Confirmed.
2. Points to discuss: -
 - a. Gates & Bins
 - b. Benches
 - c. Climbing Net Repair
 - d. Drainage, Collinson Park
 - e. Three sign's overhauls
 - f. Budget
3. Gate Replacement: - Collinson Park Play area:
 - a. Quote from JK Contracting £4410.00. Contact JK to carry out quote.
 - b. K Mc to contact & Confirm date.
4. Bins: - Due to be installed 13th & 14th January 2024
 - a. Confirm with contractor to put in plastic bag liners.
 - b. Confirm with contractor, date going in. K Mc to confirm.
5. Benches: - Quotes for Kits
 - a. Ask James Kerry to quote for Installation & Supply of benches.
 - b. Confirm with JK Contracting to break down quote for Supply & installation.
 - c. Confirm number of Benches.
 - d. Send copies of paperwork over to SB & ES.
6. Climbing Net: -
 - a. Quote received from JK Contracting. Please ask for more details regarding £580.00 K Mc to confirm.
 - b. Confirm if matting in loft suitable for use in carrying out repairs to climbing net.
7. Drainage Collinson Park:
 - a. Drawings sent to JK. Awaiting quote. (Follow up email sent & JK will respond by 29th Jan 2024.
 - b. Requested data sent by JK to be broken down into Supply and installation.
 - c. Ask to look at Quarry for free hardcore & Quote to reflect price.
 - d. Looking at April / May 2024 for works to be carried out.
 - e. Park entrance £5k Obtain quotes for new vehicle hardstanding, to be carried out May 2024.
8. National Forest Signage
 - a. Three signs to be overhauled, To look at shot blaster based just outside village.
 - b. Visit to be arranged and formal quote to be provided. Budget £1800

9. Budget

- a. Estimated £6k for benches.
 - i. £1700 Benches: - Collinson Park
 - ii. £3300 Ashtree & Fishpond
- b. Next year: - £11900 Grounds maintenance
- c. All other points Capital items

10. Other business

- a. Landscaping Village Hall, tidy up / Review.
- b. Side of Car park next to Co-Op Tidy up.
- c. Weed Kerb lines Etc. Ask Shaun Gaynor to quote.
- d. Green strategy going forward to bring in Hansons & Newbold quarries. Village vision. Working group to be formed.
- e. Cormorant Perching post refurbishment.

Barton-under-Needwood Parish Council
Draft Policies Working Party Meeting Thursday 25th January 2024



Attendees: Councillors James Brookes, Sally Bedford, Charley Walker, Ed Sharkey and Siobhan Rumsby (Clerk/RFO).

(Councillor Sharkey had to take a phone call part way through the meeting, so was present for part of the discussion).

The purpose of the meeting was to discuss the general policy points raised by Councillor Brookes via email prior to the meeting and any other relevant points. We discussed:

- How we are going to logistically share policies and it was agreed we would use Microsoft Word for ease of rewording in the document itself, rather than PDF.
- Setting up a Dropbox for working draft policies **only** and permissions for those in the Draft Policies Working Party plus the Clerk to have access. A separate folder of the original unedited policies will be kept, until the corresponding work in progress policy becomes adopted. **Action: Clerk to look into setting up Dropbox/permissions.**
- The standard review period of policies; the view was to aim for 4 years (which means one review per council term) as standard and 1 year where there's less surety/we're required to review annually. Policies can be reviewed before their expiry as and where necessary (e.g. change in relevant legislation, issues in implementation, unintended gaps/consequences etc).
- The staggering of review expiry was discussed, Councillor Bedford was minded against setting everything for the same time of year (e.g. May) because then lots of policies will all need reviewing at the same time. We discussed setting the standard review date to the adoption date + X years, or alternatively chunking into half years or quarters instead.
- That policies are and will be still extant, unless officially superseded or withdrawn by the PC, irrespective of whether they are after their suggested review date.
- Versioning of policies; integer (i.e. whole number) values will be for adopted policies and non-integer (e.g. 0.1 or 1.1) would be for draft versions. We will start at 1 for existing policies and presumably 0.1 for new ones.
- That we will put standardised information on the first sheet of policies. We weren't minded that contact details would generally be necessary. **Action: Councillor Bedford to share a standard policy information template.**
- Using standardised wording to describe things – to this end we may look at producing a glossary of terms, so the meaning of these terms is clear.
- Trying to avoid putting information which is likely to change over years (e.g. websites/email addresses etc) in the body of policies.
- Policies and processes as distinct things. We should generally write separate policies and processes, however we may need to refer to processes in policies (i.e. if this policy is violated, follow X procedure/process).
- The structure of policies and duplication. The goal is to reduce duplication to minimal levels and only produce a new policy where necessary. As an example, we discussed whether there was anything in (or we would need in) the CCTV Policy which doesn't fall under FOI/DPA/GDPR type legislation. If not, can we write a more general Information Policy, which includes CCTV? **Action: Councillor Bedford to provide an example Information Policy.**
- The Social Media policy and whether or not some parts may be reproducing Code of Conduct type points.
- When policies are officially adopted and enforceable. The Clerk pointed out that Minutes of PC meetings are not technically accepted until the following PC meeting.
- We agreed to have a meeting to go through some specific policies/wording in detail on Monday 29th January at 1.30pm.

Action: Councillor Brookes to write up notes from this meeting, and send out an email about the proposed meeting with notes attached.

Barton under Needwood Parish Council

Draft Policies Working Party Meeting Monday 29th January 2024

Attended: Councillors James Brookes, Sally Bedford, Charley Walker and (for some of the meeting) Siobhan Rumsby (Clerk/RFO).

Key Outcomes

- Whilst we had intended to go through specific policy wording, we identified we have a lot of policies and it may be easier to take some standardised ones from elsewhere which are up to date legislatively (e.g. NALC/SLCC etc) and modify as appropriate.
- Siobhan agreed to look for some standardised policies through SLCC/we may look online where we have access.
- We can then work out which existing policies would be subsumed under these more overarching policies and any gaps.
- We could do with a list of all volunteers and their contact details (to be held by the Clerk), if we are to inform them of policy roll out. (HR Committee)
- The overall Risk Assessment is urgent and this needs to be dealt with soon (ahead of March PC meeting). (HR Committee)
- We identified that Siobhan, as Clerk, is our single point of failure. If anything happens to her we lose access to passwords, for example.
- Since the meeting, Sally has provided a list of headings for a standardised first sheet for all policies - I have modified these and put them into a table, which the three of us are working on.

Key Question

- We discussed whether extant policies remain in force unless superseded/withdrawn (even if after suggested review date) and how this impacts policy priorities. Our view was that they do remain in force, but is this true or do we need a motion to the PC to affirm?

Barton under Needwood Parish Council

VEC Meeting 24 January 2024, Small Meeting Room, Barton Village Hall, 10.30am.

Present:

Jeannette Taylor: Chair. Charley Walker, Kevin Mcinerney, Lindy Young, Ed Sharkey, Siobhan Rumsby.

Also, Sally

Bedford.

Visitor: Jason Rollins from HSC Football. To discuss the Fun Run on Sunday June 9th, he has organized this.

He asked for advice on certain aspects of the organization.

Please find attached his paperwork for the Barton Rovers Family Day Event.

We then discussed that we would run the D-Day 6th of June Celebration.

We may be asked to light the Beacon.

The Royal British Legion, and the Vicar asked if we can help with significant events that changed the course of World War 2. These to include: Monte Casino/Operation Market Garden/Imphal and Kohima.

Also: Armed forces Day on June 29th.

So we are asking the RBL representatives and Andy our vicar to our meetings in February/March /April and May.

Also 2025 will see the 80th Anniversary of the end of World War 2. We could look at doing a 1940's Themed Event. This will be discussed later this year.

We then discussed the Road Closure for the Christmas Tree Light-up.

We received a lot of verbal abuse from drivers, also some dangerous driving.

Councillor Sharkey is having a word with Sam Griffiths from County Highways, about some of their old Road Closure signs, that we could possibly have, or purchase from them.

We were all very concerned about the safety of our Marshals. We will be holding a VEC meeting in June solely to discuss how we deal with this situation.

We all agreed: this cannot happen again.

The VEC committee will keep the full council informed after the June meeting.

The meeting closed at 12. Noon.

Jeannette Taylor Chair: Village Enhancement Committee

A Meeting of **Barton-under-Needwood Parish Council Communications Working Group** was held on Thursday 25th January 2024 at 10:30am, Barton Village Hall, Crowberry Lane, Barton-under-Needwood.



Attendees: Councillors Charley Walker, Ed Sharkey, James Brookes, Kevin McInerney and Siobhan Rumsby (Clerk/RFO).

Apologies: None received

Also Attended: Councillor Sally Bedford

1. Attendance & Apologies

1.1. It was agreed that Councillor Bedford would be co-opted onto the Communications Working Group.

2. Status of Working Group & Appointment of Chair

2.1. A discussion was held about the importance and volume of work required for this Working Group during the coming year. Members agreed the Working Group should become a Committee of the Parish Council.

2.2. Members were asked for volunteers to Chair the Committee. Councillor Bedford volunteered and was supported and seconded by Councillors Walker and Brookes.

3. Terms of Reference:

3.1. Councillor Brookes was thanked for providing a draft for the Terms of Reference. It was agreed that Councillor Bedford would review the Terms of Reference now that the Working Group is to become a Committee and bring the amended version back to the next meeting for discussion.

4. Communications required in relation to the development of the Strategic Plan and the Parish Meeting

4.1 Consultation with parishioners: It had been agreed at the previous Parish Council Meeting held on 4th January that there would be a consultation with parishioners; the output from this would be used to inform the Strategic Plan and the Parish Meeting. Councillor Sharkey asked members to share their thoughts and views on this with him.

4.2 Parish meeting: Councillor Sharkey outlined how he would like the Parish Meeting to run. The event would be held on a week night, preceded in the afternoon by stalls from various groups in the village showcasing what they do. Three or four groups would be asked to present to the meeting. The annual report for the Council and the financial report would be presented followed by feedback from the consultation and emerging themes for the Strategic Plan.

4.3 Actions required:

- Date and location to be agreed, ideally during the second week of May – Siobhan Rumsby
- A flyer would need to be developed to promote the meeting with a mail shot of leaflets to all parishioners – Councillor McInerney
- Communication with village groups regarding stalls and presentations at the event - tba
- Feedback from consultation to be compiled - tba
- Councillor McInerney to link in with the previous PC Chair about the previous online consultation and report back
- Feedback from the strategic planning meeting on February 23rd to be incorporated. Themes to be collated by Kim Bedford, facilitator for the strategic planning afternoon.

4.3 D-Day event to be run by Parish Council. Councillor Taylor, Chair of the Village Enhancement Committee, is understood to be to arranging a meeting with the Vicar and the British Legion regarding this.

5. Actions from the previous meeting

Parish Council Office, Village Hall, Crowberry Lane, Barton under Needwood, Burton upon Trent, DE13 8AF

Tel: 01283 716059

Email: clerk@bartonunderneedwood-pc.gov.uk

Website: www.bartonunderneedwood-pc.gov.uk

5.1 **Website Audit:** It was agreed this would be picked up at the next meeting.

6. **Any other business:** It was agreed to discuss noticeboards and planning for the Strategic meetings at the next meeting.
7. **Next meeting** is Monday 12th February 2024 at 1-2.30pm in the Small Meeting Room, Village Hall.

CORRESPONDENCE

GENERAL

1. Resident interested in joining Green Leaves (Clerk forwarded details)
2. Resident query about replacement of two damaged bollards by War Memorial
3. Resident concerns regarding various matters included anti-social behaviour, , cars being vandalised and illegal parking; licensing issues *copied to all cllrs*.
4. Resident copy of letter send to Highways about poor state of Crowberry Lane and the dangers for wheelchair access, asking for BPC assistance.
5. Copy resident query to SCC about missing/damaged bollard outside 107 Main Street.

SCC/HIGHWAYS

6. Local Government Boundary Commission - public consultation in our review of Staffordshire County Council's electoral arrangements - consultation will close on **12 March 2024**.
7. Funding Opportunities list circulated from Cllr Jessel

ESBC

8. Cllr Jones email thread asking for CCTV cameras to be added to BPC camera system for Oak Road.

SPCA/NALC/SLCC

9. SPCA – Newsletters;