



Barton under Needwood Village Hall
CHARITY NUMBER 502046
TRUSTEE: BARTON UNDER NEEDWOOD PARISH
COUNCIL

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Introduction

Barton under Needwood Village Hall is run by a charity and sits in the heart of the community. It provides 4 hiring rooms. Barton Parish Council is the Sole Trustee with no financial input. The Charity Commission advises that:

“The charity needs to be independent of the local authority in the sense that decisions about the administration and operation of the charity need to be taken solely in the interests of the charity, with a view to furthering its charitable purposes, and for no other purpose”.

All discussions by the Trustee are independent of Parish Council business and take place at quarterly meetings.

This report updates Trustees on the Hall since December 2023.

Financial Assessment

Surplus/Deficit

- The Deficit year to date is £1,818.

Other

- Balance at the bank at 31.05.24 £46,435 compared to 31.12.23 £48,253

March 2024 saw hire fees of £3897.74, quarterly interest of £549.44 was received from Epworth and monthly interest of £0.01 from Lloyds Bank. BVH Promotions brought in £192.42. Total Receipts were £4640.60. Total payments were £4649.97 leading to a small Deficit of £9.37.

April 2024 saw hire fees of £4482.89 and monthly interest of £0.01 from Lloyds Bank. BVH Promotions brought in £415 from the Lichfield Garrick. Total Receipts were £4697.90. Total payments of £3829. A Surplus of £868.01 was achieved.

May 2024 saw hire fees of £2878.43 and monthly interest of £0.01 from Lloyds Bank. Total Receipts were £2878.44. Total payments were £2908.06. The month ended with a Deficit of just under £30.

Key Actions since Last Report

Business as Usual

We have applied to ESBC for a grant from the Ward Enhancement Programme for a new audio solution and possibly a video solution. This has not been without its challenges, but we are presenting to the panel on 13th June.

We held a working party on 17th May to do some minor maintenance and general tidying up outside. Thanks to all involved.

A new gas contract has been signed with British Gas just over 2p per unit lower than the previous contract.

Building Maintenance

We have received an M&E Report – key recommendations are as follows:

- Main Events Hall - install three number high-level destratification fans. These fans will circulate the air in the room and any warm air that rises will be softly pushed back down to the occupied area. The fans can also be used in summer to give a sense of freshness in the area.
- The two Boilers (one Worcester Boiler and one Promax Boiler) - replace the current (time clock on the Promax and time thermostat on the Worcester) with a wireless Programmable Thermostat that gives optimum start - this looks at the temperature in the room and then switched the boiler on earlier or later to get the area warm for occupancy times
- Underfloor heating - there is little that can be done to save on Energy, as the area is one open space, switching off parts will only cause the other areas to run longer, it may also cause the concrete to crack
- Air Conditioning - the air conditioning is currently controlled by the manufactures hand-held controller, any interface with these units would not be cost effective to yourselves
- The Small Boiler in the Ladies Toilets - this boiler is for hot water only any switching of this boiler could lead to Legionella formation in the system as the hot water acts as a steriliser

Staffs Fire and Rescue Service have conducted a Fire Safety audit – satisfactory was achieved which is an excellent result. We have been supplied with a number of documents we could use with the hirers. Thanks to Steve (particularly) and Tamsyn for all the hard work that got us to this point.

Bookings

Bookings continue to go well. Another busy quarter.

We have lost the Dreamcatcher Academy and a long term hirer due to ill health. We have a new over 50s dance class and a sensory class for babies.

We have just started a trial of an online booking system that will also do the invoicing. We have opted to trial Hallmaster.

Other

Tamsyn has taken over as Booking Clerk.

The Payroll has successfully migrated to Lifestyle Accounting.

Barton Village Hall Promotions

The Lichfield Garrick performance of Farm Boy by Michael Morpurgo to the Hall went really well. They liked the venue, and we will work with them again if they continue with their in the community events.

The murder mystery on June 15th is sold out.

We will have Jazz in the Village on 28th October.

The pantomime will return on 11th January 2025, this time Jack and the Beanstalk.

Conclusion

As last quarter, the Trustee needs to be mindful that two years ago the Hall needed to make circa £40K to break even. That figure is now nearer £60K so the Trustee and the Committee need to continue to work on initiatives to increase revenue, take advantage of grant opportunities and to reduce costs. If we do not get hit with any major bills, we have reserves that probably mean the Hall is secure for 8 to 10 years, but one leak in the roof and.....

Accounts to 31/12/2023

BARTON UNDER NEEDWOOD VILLAGE HALL - Receipts and payments for the year ending 31.12.23

	January £	February £	March £	April £	May £	June £	July £	August £	September £	October £	November £	December £	Total £	Prior Year £
RECEIPTS:														
Hire Fees	4,584.53	1,514.85	3,982.55	3,719.13	2,871.13	2,934.25	3,663.15	4,183.23	3,856.73	3,711.76	4,576.95	1,612.35	41,210.61	32,501
Other receipts:														
Bank Interest - Epworth/Lloyds	257.43			348.28	0.03		426.99	0.01	0.01	530.81	0.01	0.01	1,563.58	269
Other Sundry receipts		100.00				861.43					20.00		981.43	500
Omicron Hospitality and Leisure Grant													0.00	4,000
Additional Restrictions Grant													0.00	1,600
Insurance - Carpet Tiles											1760.00		1,760.00	0
Barton & Dunstall Key Trust - Grant													0.00	10,000
National Grid POW Grant												1897.00	1,897.00	
BVH - Promotions	916.55	68.08	27.00		1,296.00	487.45	126.00		1,134.00	597.00	2,549.00	993.00	8,194.08	4,654
Total other receipts	1,173.98	168.08	27.00	348.28	1,296.03	1,348.88	552.99	0.01	1,134.01	1,127.81	4,329.01	2,890.01	14,396.09	21,023
TOTAL RECEIPTS	5,758.51	1,682.93	4,009.55	4,067.41	4,167.16	4,283.13	4,216.14	4,183.24	4,990.74	4,839.57	8,905.96	4,502.36	55,606.70	53,524
PAYMENTS:														
General Overheads														
Insurance						480.60					2,326.05		2,806.65	2,464
Electricity	415.30	476.01	368.19	417.69	277.72	236.66	252.42	252.07	184.71	268.78	0.00	656.23	3,805.78	3,552
Gas	1,040.40	694.07	498.42	593.93	356.70	104.71	26.93	18.86	302.40	0.00	0.00	542.53	4,178.95	4,482
Wheellie Bin emptying - Rainbow	21.84	43.68	43.68	0.00	97.53	70.85	47.23	48.19	47.23	73.73	70.85	47.23	612.04	561
ESBC - Rates	0.00	(1,225.38)	0.00	174.80	174.00	174.00	174.00	174.00	(870.60)	0.00	0.00	0.00	(1,225.38)	884
SSW - Water Rates	0.00	295.38					0.00	233.24					528.62	693
Telephone rental/calls							102.00						102.00	136
Printing, Post/Stationery etc											87.74	10.50	98.24	25
Property Maint/Repairs	198.28	217.05	1,062.55	33.06	226.20	535.55	205.04	596.94	1,249.29	1,007.98	1,904.98	1,184.95	8,421.87	18,781
Salaries & Wages (see below)	1,239.08	1,352.49	1,720.37	1,290.90	1,242.77	1,434.25	1,328.74	1,619.35	1,288.06	1,195.80	1,579.75	1,646.75	16,938.31	17,191
Cleaning Contract	765.85	520.20	855.23	0.00	1,538.81	635.76	1,358.30	1,531.70	549.10	809.20	780.30	794.75	10,139.20	8,454
Cleaning Materials	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	764
Capital and Equipment	0.00	0.00	0.00	0.00	5,976.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,976.00	12,447
BVH - Promotions	1,805.39	545.00			175.00	963.75	0.00	42.00	767.81	0.00	2,217.59	0.00	6,516.54	1,855
Professional Charges			300.00							0.00			300.00	1,020
Other payments	41.89	108.00	238.61	0.00	0.00	0.00	2.99	35.00	0.00		0.00	0.00	426.49	444
TOTAL PAYMENTS	5,528.03	3,026.50	5,087.05	2,510.38	10,064.73	4,636.13	3,497.65	4,551.35	3,517.80	3,355.49	8,967.26	4,882.94	59,625.31	73,752
Surplus/(Deficit)	230.48	(1,343.57)	(1,077.50)	1,557.03	(5,897.57)	(353.00)	718.49	(368.11)	1,472.94	1,484.08	(61.30)	(380.58)	(4,018.61)	(20,228)
Balance brought forward	52,271.53	52,502.01	51,158.44	50,080.94	51,637.97	45,740.40	45,387.40	46,105.89	45,737.78	47,210.72	48,694.80	48,633.50	52,271.53	
Surplus/(Deficit) - as above	230.48	(1,343.57)	(1,077.50)	1,557.03	(5,897.57)	(353.00)	718.49	(368.11)	1,472.94	1,484.08	(61.30)	(380.58)	(4,018.61)	
TOTAL FUNDS IN HAND	52,502.01	51,158.44	50,080.94	51,637.97	45,740.40	45,387.40	46,105.89	45,737.78	47,210.72	48,694.80	48,633.50	48,252.92	48,252.92	
Represented by: BANK BALANCES														
Lloyds- current account	10,297.57	8,954.00	7,876.50	9,085.25	3,187.65	2,834.65	3,126.15	2,758.03	4,230.96	5,184.23	5,122.92	4,742.33		10,325
Lloyds- deposit account	9.87	9.87	9.87	9.87	9.90	9.90	9.92	9.93	9.94	9.99	10.00	10.01		10
Epworth Cash Plus Fund for Charities	42,194.57	42,194.57	42,194.57	42,542.85	42,542.85	42,542.85	42,969.82	42,969.82	42,969.82	43,500.58	43,500.58	43,500.58		41,937
	52,502.01	51,158.44	50,080.94	51,637.97	45,740.40	45,387.40	46,105.89	45,737.78	47,210.72	48,694.80	48,633.50	48,252.92	0.00	52,272
Returnable deposits held	1,120.00	825.00	565.00	600.00	850.00	900.00	800.00	1,100.00	930.00	675.00	525.00	175.00		715