



Barton under Needwood Village Hall
CHARITY NUMBER 502046
TRUSTEE: BARTON UNDER NEEDWOOD PARISH
COUNCIL

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Introduction

Barton under Needwood Village Hall is run by a charity and sits in the heart of the community. It provides 4 hiring rooms. Barton Parish Council is the Sole Trustee with no financial input. The Charity Commission advises that:

“The charity needs to be independent of the local authority in the sense that decisions about the administration and operation of the charity need to be taken solely in the interests of the charity, with a view to furthering its charitable purposes, and for no other purpose”.

All discussions by the Trustee are independent of Parish Council business and take place at quarterly meetings.

This report updates Trustees on the Hall since June 2024.

Financial Assessment

Surplus/Deficit

- The Deficit year to date £905.

Other

- Balance at the bank at 31.08.24 £47348 compared to 31.12.23 £48253

June 2024 saw hire fees of £2205.35, monthly interest of £0.01 from Lloyds Bank. BVH Promotions brought in £2054.37 from the Murder Mystery. Total Receipts were £4259.73. Total payments were £4790.94 leading to a Deficit of £531.21.

July 2024 saw hire fees of £3559.97, quarterly interest of £502.24 was received from Epworth and monthly interest of £0.01 from Lloyds Bank. Total Receipts were £4062.21. Total payments of £3159.17. A Surplus of £903.04 was achieved.

August 2024 saw hire fees of £3851.91 and monthly interest of £0.01 from Lloyds Bank. BVH Promotions brought in £108. Total Receipts were £3959.92. Total payments were £3418.44. The month ended with a surplus of £541.48.

Key Actions since Last Report

Business as Usual

We presented to the WEP panel on 13th June. We received a number of queries:

1. Provide a copy of the lease / lease arrangements for the Village Hall
2. Confirmation that there are currently no contributions provided by the Parish Council for upkeep or running of the village hall
3. Provide further understanding why the Parish council have not or will not contribute to funding

which the Parish Council provided a response to given the nature of the questions. The receipt of the response was acknowledged but nothing further has been heard.

Building Maintenance

Following the successful Fire Safety audit template Risk Assessments, PEEPs and GEEPs have been created and must be completed by each hirer.

It has been agreed new flooring will go into the Douglas Room.

The annual gas and lift servicing have been done.

The Committee have been involved with the discussions on whether EV Charging points should be put in the Car Park. Given the Car Park rules of usage, the way it is used both by the general public and Hall users, the Committee sees no value in 7Kw chargers and would not support their installation but can see that 22Kw chargers could be an option. The Hall cannot supply the power for the 22Kw chargers without changes to the Hall electricity supply which the Committee does not want to do, so whilst supportive of the initiative, the Committee are of the view this is a Parish Council matter.

Bookings

A trial of an online booking system, Hallmaster, has been ongoing. It has been agreed that initially we will use it to manage bookings and invoicing. We will review making online booking available to the public once we have ironed out any issues.

It has been agreed that a 5% price increase will be applied in line with the introduction of Hallmaster with any anomalies tidied up. One off fees will not be increased.

We have reiterated to all hirers the importance of knowing who they are letting into the building in light of recent events.

Other

Joe Moody has sadly decided to step down from the role of Treasurer. The whole Committee thank him for everything he has done, and he will be missed. The role has been advertised and a new Treasurer, Liz Chamberlain, found.

Barton Village Hall Promotions

The Murder Mystery was another hugely successful event. Next years is already booked.

We will have Jazz in the Village on 26th October.

The pantomime will return on 11th January 2025, this time Jack and the Beanstalk.

We have also booked Don't Go Into the Cellar for 24th October 2025 and Pantomime (Dick Whittington and his Cat) for 21st December 2025

Conclusion

Things are running relatively smoothly at the moment, but we have to continue to keep a careful eye on everything, we are still reliant on one hirer for a significant part of our revenue.

Accounts to 31/08/2024

BARTON UNDER NEEDWOOD VILLAGE HALL - Receipts and payments for the year ending 31.12.24

	January £	February £	March £	April £	May £	June £	July £	August £	September £	October £	November £	December £	Total £	Prior Year £
RECEIPTS:														
Hire Fees	4,562.44	2,984.53	3,897.74	4,482.89	2,878.43	2,205.35	3,559.97	3,851.91	0.00	0.00	0.00	0.00	28,423.26	41,211
Other receipts:														
Bank Interest - Epworth/Lloyds	568.51	0.01	550.44	0.01	0.01	0.01	502.24	0.01					1,621.24	1,564
Other Sundry receipts													0.00	981
Insurance - Carpet Tiles													0.00	1,760
National Grid POW Grant													0.00	1,897
BVH - Promotions	561.99		192.42	215.00		2,054.37		108.00					3,131.78	8,194
Total other receipts	1,130.50	0.01	742.86	215.01	0.01	2,054.38	502.24	108.01	0.00	0.00	0.00	0.00	4,753.02	14,396
TOTAL RECEIPTS	5,692.94	2,984.54	4,640.60	4,697.90	2,878.44	4,259.73	4,062.21	3,959.92	0.00	0.00	0.00	0.00	33,176.28	55,607
PAYMENTS:														
General Overheads														
Insurance						495.15						0.00	495.15	2,807
Electricity	1,009.04	710.60	667.52	683.84	461.81	495.24	346.66	550.30	0.00	0.00	0.00	0.00	4,925.01	3,806
Gas	722.82	827.02	590.46	503.68	310.25	108.69	36.35	19.67	0.00	0.00	0.00	0.00	3,118.94	4,179
Wheelie Bin emptying - Rainbow	47.23	47.23	47.23	47.23	70.85	47.23	47.23	47.23	0.00	0.00	0.00	0.00	401.46	612
ESBC - Rates	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(1,225)
SSW - Water Rates	0.00	302.50					241.99	0.00					544.49	529
Telephone rental/calls			48.00	6.00	12.00	0.00	6.00						72.00	102
Printing, Post/Stationery etc											0.00	0.00	0.00	98
Property Maint/Repairs	472.82	571.02	52.93	834.62	92.45	767.59	55.43	75.00	0.00	0.00	0.00	0.00	2,921.86	7,852
Salaries & Wages (see below)	1,035.17	1,615.91	1,568.99	940.77	1,247.70	1,158.51	1,414.77	1,410.76	0.00	0.00	0.00	0.00	10,392.58	16,755
Cleaning Contract	635.80	736.88	844.75	813.75	713.00	775.00	751.75	821.50	0.00	0.00	0.00	0.00	6,092.43	10,139
Consumables	141.52	0.00	137.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	278.62	570
Capital and Equipment	0.00	0.00	342.99	0.00	0.00	0.00	58.99	200.00	0.00	0.00	0.00	0.00	601.98	5,976
BVH - Promotions	1,825.83	375.00			0.00	943.53	200.00	28.98	0.00	0.00	0.00	0.00	3,373.34	6,517
Professional Charges			300.00							0.00			300.00	300
Other payments	0.00	248.24	50.00	0.00	0.00	0.00	0.00	265.00	0.00		0.00	0.00	563.24	610
TOTAL PAYMENTS	5,890.23	5,434.40	4,649.97	3,829.89	2,908.06	4,790.94	3,169.17	3,418.44	0.00	0.00	0.00	0.00	34,081.10	59,625
Surplus/(Deficit)	(197.29)	(2,449.86)	(9.37)	868.01	(29.62)	(531.21)	903.04	541.48	0.00	0.00	0.00	0.00	(904.82)	(4,019)
Balance brought forward	48,252.92	48,055.63	45,605.77	45,596.40	46,464.41	46,434.79	45,903.58	46,806.62	47,348.10	47,348.10	47,348.10	47,348.10	48,252.92	
Surplus/(Deficit) - as above	(197.29)	(2,449.86)	(9.37)	868.01	(29.62)	(531.21)	903.04	541.48	0.00	0.00	0.00	0.00	(904.82)	
TOTAL FUNDS IN HAND	48,055.63	45,605.77	45,596.40	46,464.41	46,434.79	45,903.58	46,806.62	47,348.10	47,348.10	47,348.10	47,348.10	47,348.10	47,348.10	
Represented by: BANK BALANCES														
Lloyds- current account	4,549.09	1,526.66	5,966.85	6,834.85	6,805.22	6,274.00	6,674.80	7,216.27						4,742
Lloyds- deposit account	10.02	10.03	10.04	10.05	10.06	10.07	10.08	10.09						10
Epworth Cash Plus Fund for Charities	44,069.08	44,069.08	39,619.51	39,619.51	39,619.51	39,619.51	40,121.74	40,121.74						43,501
	48,628.19	45,605.77	45,596.40	46,464.41	46,434.79	45,903.58	46,806.62	47,348.10	0.00	0.00	0.00	0.00	0.00	48,253
Returnable deposits held	235.00	385.00	835.00	1,005.00	985.00	895.00	1,030.00	985.00						175

Accounts to 31/12/2023

BARTON UNDER NEEDWOOD VILLAGE HALL - Receipts and payments for the year ending 31.12.23

	January	February	March	April	May	June	July	August	September	October	November	December	Total	Prior Year
	£	£	£	£	£	£	£	£	£	£	£	£	£	£
RECEIPTS:														
Hire Fees	4,584.53	1,514.85	3,982.55	3,719.13	2,871.13	2,934.25	3,663.15	4,183.23	3,856.73	3,711.76	4,576.95	1,612.35	41,210.61	32,501
Other receipts:														
Bank Interest - Epworth/Lloyds	257.43			348.28	0.03		426.99	0.01	0.01	530.81	0.01	0.01	1,563.58	269
Other Sundry receipts		100.00				861.43					20.00		981.43	500
Omicron Hospitality and Leisure Grant													0.00	4,000
Additional Restrictions Grant													0.00	1,600
Insurance - Carpet Tiles											1760.00		1,760.00	0
Barton & Dunstall Key Trust - Grant													0.00	10,000
National Grid POW Grant												1897.00	1,897.00	
BVH - Promotions	916.55	68.08	27.00		1,296.00	487.45	126.00		1,134.00	597.00	2,549.00	993.00	8,194.08	4,654
Total other receipts	1,173.98	168.08	27.00	348.28	1,296.03	1,348.88	552.99	0.01	1,134.01	1,127.81	4,329.01	2,890.01	14,396.09	21,023
TOTAL RECEIPTS	5,758.51	1,682.93	4,009.55	4,067.41	4,167.16	4,283.13	4,216.14	4,183.24	4,990.74	4,839.57	8,905.96	4,502.36	55,606.70	53,524
PAYMENTS:														
General Overheads														
Insurance						480.60					2,326.05		2,806.65	2,464
Electricity	415.30	476.01	368.19	417.69	277.72	236.66	252.42	252.07	184.71	268.78	0.00	656.23	3,805.78	3,552
Gas	1,040.40	694.07	498.42	593.93	356.70	104.71	26.93	18.86	302.40	0.00	0.00	542.53	4,178.95	4,482
Wheellie Bin emptying - Rainbow	21.84	43.68	43.68	0.00	97.53	70.85	47.23	48.19	47.23	73.73	70.85	47.23	612.04	561
ESBC - Rates	0.00	(1,225.38)	0.00	174.80	174.00	174.00	174.00	174.00	(870.60)	0.00	0.00	0.00	(1,225.38)	884
SSW - Water Rates	0.00	295.38					0.00	233.24					528.62	693
Telephone rental/calls							102.00						102.00	136
Printing, Post/Stationery etc											87.74	10.50	98.24	25
Property Maint/Repairs	198.28	217.05	1,062.55	33.06	226.20	535.55	205.04	596.94	1,249.29	1,007.98	1,904.98	1,184.95	8,421.87	18,781
Salaries & Wages (see below)	1,239.08	1,352.49	1,720.37	1,290.90	1,242.77	1,434.25	1,328.74	1,619.35	1,288.06	1,195.80	1,579.75	1,646.75	16,938.31	17,191
Cleaning Contract	765.85	520.20	855.23	0.00	1,538.81	635.76	1,358.30	1,531.70	549.10	809.20	780.30	794.75	10,139.20	8,454
Cleaning Materials	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	764
Capital and Equipment	0.00	0.00	0.00	0.00	5,976.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,976.00	12,447
BVH - Promotions	1,805.39	545.00			175.00	963.75	0.00	42.00	767.81	0.00	2,217.59	0.00	6,516.54	1,855
Professional Charges			300.00							0.00			300.00	1,020
Other payments	41.89	108.00	238.61	0.00	0.00	0.00	2.99	35.00	0.00		0.00	0.00	426.49	444
TOTAL PAYMENTS	5,528.03	3,026.50	5,087.05	2,510.38	10,064.73	4,636.13	3,497.65	4,551.35	3,517.80	3,355.49	8,967.26	4,882.94	59,625.31	73,752
Surplus/(Deficit)	230.48	(1,343.57)	(1,077.50)	1,557.03	(5,897.57)	(353.00)	718.49	(368.11)	1,472.94	1,484.08	(61.30)	(380.58)	(4,018.61)	(20,228)
Balance brought forward	52,271.53	52,502.01	51,158.44	50,080.94	51,637.97	45,740.40	45,387.40	46,105.89	45,737.78	47,210.72	48,694.80	48,633.50	52,271.53	
Surplus/(Deficit) - as above	230.48	(1,343.57)	(1,077.50)	1,557.03	(5,897.57)	(353.00)	718.49	(368.11)	1,472.94	1,484.08	(61.30)	(380.58)	(4,018.61)	
TOTAL FUNDS IN HAND	52,502.01	51,158.44	50,080.94	51,637.97	45,740.40	45,387.40	46,105.89	45,737.78	47,210.72	48,694.80	48,633.50	48,252.92	48,252.92	
Represented by: BANK BALANCES														
Lloyds- current account	10,297.57	8,954.00	7,876.50	9,085.25	3,187.65	2,834.65	3,126.15	2,758.03	4,230.96	5,184.23	5,122.92	4,742.33		10,325
Lloyds- deposit account	9.87	9.87	9.87	9.87	9.90	9.90	9.92	9.93	9.94	9.99	10.00	10.01		10
Epworth Cash Plus Fund for Charities	42,194.57	42,194.57	42,194.57	42,542.85	42,542.85	42,542.85	42,969.82	42,969.82	42,969.82	43,500.58	43,500.58	43,500.58		41,937
	52,502.01	51,158.44	50,080.94	51,637.97	45,740.40	45,387.40	46,105.89	45,737.78	47,210.72	48,694.80	48,633.50	48,252.92	0.00	52,272
Returnable deposits held	1,120.00	825.00	565.00	600.00	850.00	900.00	800.00	1,100.00	930.00	675.00	525.00	175.00		715