

Barton under Needwood Parish Council - Receipts and Payments Monthly Summary

2024-2025

Receipts	April	May	June	July	August	September	October	November	December	January	February	March	Total	Budget	Budget Balance
Rents	1,200.00	445.00	0.00	22.50	0.00	478.40	0.00	0.00	0.00	0.00	0.00	647.50	2,793.40		
Interest	77.93	106.87	117.60	92.26	40.63	272.70	49.71	67.82	57.67	1,144.41	42.62	540.59	2,610.81		
ESBC	40,722.24	0.00	0.00	0.00	0.00	40,722.23	0.00	0.00	0.00	0.00	0.00	0.00	81,444.47		
LA Other	932.50	0.00	0.00	0.00	0.00	12,375.93	0.00	500.00	0.00	0.00	0.00	0.00	13,808.43		
Burial Ground	1,185.00	1,815.00	3,440.00	1,820.00	2,160.00	300.00	785.00	300.00	830.00	910.57	885.00	740.00	15,170.57	16,000	-829
Fishpond	180.00	488.00	530.00	302.00	225.00	218.00	0.00	215.00	0.00	0.00	82.00	0.00	2,240.00	3,100	-860
VAT	0.00	0.00	10,997.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,997.49		
Car Park	0.00	0.00	0.00	0.00	0.00	0.00	10,390.96	0.00	0.00	0.00	0.00	0.00	10,390.96		
Other	0.00	0.00	150.00	40,158.44	0.00	0.00	0.00	40,000.00	0.00	0.00	0.00	0.00	80,308.44		
Grants/donations	0.00	50.00	0.00	0.00	0.00	0.00	50.00	0.00	0.00	0.00	0.00	0.00	100.00		
Total Receipts	44,297.67	2,904.87	15,235.09	42,395.20	2,425.63	54,367.26	11,275.67	41,082.82	887.67	2,054.98	1,009.62	1,928.09	219,864.57		

Payments	April	May	June	July	August	September	October	November	December	January	February	March	Total	Budget	Budget Balance
Bank Charges	7.00	20.86	0.00	27.55	29.29	0.00	13.38	13.98	7.85	22.92	0.00	8.50	151.33		
Salaries	3,427.92	3,801.89	3,475.50	3,475.30	3,786.59	3,475.70	3,786.39	3,785.49	3,739.82	3,782.56	3,534.62	3,489.62	43,561.41		
Lengthsmen	206.00	257.40	206.00	205.80	257.40	206.00	257.40	205.80	296.00	257.40	206.00	205.80	2,767.00		
HMRC	1,314.12	934.79	1,068.56	883.88	884.28	1,068.56	883.68	1,068.73	1,080.66	1,043.56	1,058.98	898.36	12,188.16		
Nest Pensions	196.00	329.70	0.00	329.70	0.00	329.70	0.00	164.85	407.53	0.00	183.28	366.56	2,307.32		
Admin	1,019.94	2,587.48	1,205.00	957.93	319.58	309.85	2,843.48	204.66	386.98	757.75	148.15	512.59	11,253.39		
Burial Ground	204.17	231.59	164.56	1,338.01	162.50	20.03	508.71	20.01	182.50	119.18	182.51	448.47	3,582.24	2,385.00	-1,197.24
Allotments	0.00	0.00	0.00	81.06	26.19	0.00	524.98	44.27	0.00	73.51	0.00	0.00	750.01	2,200.00	1,449.99
Fishpond	98.00	9,792.00	180.67	0.00	0.00	357.12	264.93	302.41	168.30	0.00	0.00	4,250.00	15,413.43	15,795.00	381.57
Donations	75.00	0.00	0.00	0.00	120.00	0.00	478.40	100.00	0.00	50.00	0.00	0.00	823.40		
P&OS	80.00	1,711.71	2,948.43	1,938.54	1,158.54	20.67	1,462.34	20.97	10,015.00	1,654.51	20.97	10,020.97	31,052.65	23,181.00	-7,871.65
Capital Exp	533.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	533.00		
Maintenance	665.78	146.80	15.00	67.45	39.99	0.00	20.42	1,103.17	20.42	0.00	32.07	40.40	2,151.50		
Car Park	91.52	114.40	91.52	91.52	114.40	1,107.66	114.40	91.52	91.52	91.52	91.52	91.52	2,183.02		
General payments	0.00	636.69	11,443.44	40,001.00	0.00	0.00	0.00	40,000.00	23.99	0.00	0.00	0.00	92,105.12		
Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.00	727.00	0.00	0.00	0.00	0.00	727.00		
VEC	228.36	218.42	0.00	0.00	0.00	0.00	420.00	149.14	41.74	200.00	0.00	0.00	1,257.66	2,500.00	1,242.34
VAT	291.38	2,132.21	815.70	649.44	317.33	60.40	883.78	418.56	2,108.88	337.91	54.61	3,002.24	11,072.44		
Total Payments	8,438.19	22,915.94	21,614.38	50,047.18	7,216.09	6,955.69	12,462.29	48,420.56	18,571.19	8,390.82	5,512.71	23,335.03	233,880.08		

Barton under Needwood Parish Council**Bank Reconciliation as per statements at:**

31-Mar-25

Lloyds Business Account	£	2,000.00
Lloyds Commercial Instant Access Saver	£	18,771.11
Unity Trust Bank Instant Access Saver	£	81,156.32
National Savings	£	35,189.06

Total Bank Balances**£ 137,116.49**Add Credits not on Statement**£0.00** **£ 137,116.49**Less unrepresented payments:-

3493	50.00
3494	100.00

£150.00 **£ 136,966.49****Opening Balances :-****Bank Statements as at 31st March 2023**

Lloyds Current A/C	£	1,965.00
Lloyds Deposit A/C	£	74,372.32
National Savings	£	74,494.67
Petty Cash	£	150.00

Parish Council - **Total £ 150,981.99***Add Receipts to date* £ 219,864.57*Less Expenditure to date* £ 233,880.07

Total Cash and Investments as at -

£ 136,966.49**Difference** -£ 0.00RFO. S. Rumsby

Barton under Needwood Parish Council -

Schedule of Payments presented to Full Council
(invoices and quotations emailed with meeting pack)

03/04/2025

		£	£	£		
Payee	Description	Value Gross	VAT	NET	Allocation	
Salaries total		3,840.72		3,840.72	HR	
Nest Pension Scheme		183.28		183.28	HR	
HMRC		898.56		898.56	HR	
Barton Village Hall	ad hoc meetings	31.50		31.50	Admin	
Lloyds	Bank Charges			8.50	Admin	
Sky mobile	mobile phone and CCTV data	29.00		29.00	Admin & P&OS	
JK Contracting	Installation of coir rolls	100.00	20.00	120.00	Fishpond	Awaiting invoice
JK Contracting	Collinson Park works inc. moving stones £150; Border stumps removal £200; Covering pads to witches hat £580; Extra gravel, drainage project £199	1,354.80	225.80	1,129.00	P&OS	
Scorpion Group	Audio Hire for Police Forum	792.00	132.00	660.00	Admin	Awaiting invoice
JPS	Grounds Maintenance March	1,413.42	235.57	1,177.85	P&OS	
Hulls Environmental	Pest Control	98.00		98.00	Fishpond	
VE Day	Request by RBL for BPC internet banking to pay:					
	Bouncy castles; Face Painters; Winston Churchill; Punch & Judy	1,355.00		1,355.00		All disbursements to be reimbursed by B&D Key Trust Grant
						Awaiting invoices
				9,531.41		

Highlighted items already paid are contracted, urgent or authorised from committee budgets for ratification

Other notifications:

Burton Skip Hire Price increase-

Dear Sir or Madam
Price Review 2025 - Skip Hire to Burton on Trent Area

Firstly, I would like to thank you for being such a loyal and consistent customer. 2024 has been another extremely challenging year in our industry, with exceptionally high-cost inflation, increasing energy costs, increase in vehicle maintenance costs and an increase in wages for our staff. Although we continue to mitigate and absorb the increased costs where possible, the pressure from external market forces and legislation have influenced the price increases to our products and services with effect from 1st April 2025.

Small £137.50 Large £304.17
Midi £183.34 12yd £391.67
5yd £258.34 14yd £445.84

Prices subject to vat at the current rate.

Quotation for Office Fire Door

Quote 1	Supply and fit FD30 door and fire seals	1265
Quote 2	Fire door only and seals	£685
Quote 3	Fire door only and seals	1068

PLANNING_– All matters have been referred to the Planning Committee and their comments appear in italics below, the Committee meet fortnightly 5pm, in the small meeting room, Barton Village Hall. Please contact the clerk for dates should you wish to attend any Planning Meetings. Presented to full Council for ratification.

1. [SCC/22/0068/FULL-ES](#) - Proposed northern extension to Newbold Quarry for winning and working of sand and gravel with restoration to water based recreation and nature conservation using imported inert material with the continued use of existing access, site offices, processing plant, silt lagoons and ancillary infrastructure - Newbold Quarry, Lichfield Road, Barton Under Needwood – Further information provided
2. P/2025/00105 - Barn, Brankley Farm, Dunstall Cross: Prior Approval for the conversion of an agricultural building to form one dwelling
The application is submitted to establish if prior approval is required for the proposed conversion of an existing established agricultural building to form a dwelling under what is referred to as Class Q of the General Permitted Development Order.

The barn is separated from but seemingly part of the Brankley Farm complex, off Dunstall Road. The proposal is to convert the barn into a four-bedroom house, with a modest curtilage and off-road parking for two cars (para 2.0 Supporting Statement, January 2025), although 3 parking spaces are shown on the drawings. Access to the barn is some distance along a narrow, un-made track which comes off Dunstall Road at a sharp diagonal. The barn lies on the eastern side of this track. The western side of the track forms the boundary to the Brankley Farm complex. We understand that this track also provides access to Brankley House.

This proposal is a fresh application, but is effectively an updated version of an earlier scheme for the same use (P/2024/01096), which was refused. In the view of ESBC, at that time, the application building would not be capable of functioning as a dwelling without substantial works and, as a consequence, would go beyond what could be regarded as reasonably necessary for conversion.

Parish Council Comments

Class Q allows for the change of use of the barn to residential use where operations are “reasonably necessary”. There are some other qualifying factors but subject to complying with these, matters for consideration for prior approval include:-

- *Transport and highways;*
- *Noise impacts;*
- *Contamination;*
- *Flood risks;*
- *Whether the location or siting of the building makes the change of use impractical or undesirable; and*
- *The design and external appearance.*

What is reasonably necessary?

It is clear, from the refusal of the earlier planning application, that a critical factor in determining what is necessary is the magnitude of the work required for the conversion. The applicant’s Structural Survey states that the main steel structure is in good condition, and this appears to be the main aspect that is being retained. The roof is to be replaced. The photographs seem to show a dirt floor and so a new floor and foundations will be required. The top half corrugated cement cladding on three sides needs to be removed and as the fourth side of the barn is open to the elements then four new walls would have to be constructed. Para 4.3.0 states that the timber roof purlins will be overloaded and will need strengthening or replacing. The existing steel frames (para 4.5.0) would also not be suitable for supporting a new first floor which should be supported on new load bearing walls.

To convert the barn, the Structural Survey proposes that new walls, a new insulated floor, a new roof and extra support for a new first floor are going to be necessary for this residential use. With only the steel structure being retained, to our minds, therefore, this is tantamount to a new build and goes beyond what is reasonably necessary.

The Supporting Statement mentions that the existing walls and roof are now to be retained. On the accompanying drawings it appears that the existing cement cladding is to be retained on three sides, but a new cement cladding is to be put in place on the south-west elevation.

This intention to retain the walls and roof is clearly contrary to para 3.2.0 of the Structural Survey. This paragraph sets out the elements of the development which the Structural Engineer proposed if conversion were to take place. We note that the Structural Survey - dated October 2024 to accompany the earlier application - has been resubmitted without, as far as we can tell, any amendments.

We cannot see that just saying you are going to retain the half walls and roof changes anything, unless it is backed up with a structural engineer's report to demonstrate how this can be achieved in practice. This is important because the amount of work involved might also go beyond the interpretation of what is reasonably necessary.

We understand that there is case law on the subject of what is reasonably necessary, known as the "Hibbert Case". Rushcliffe Borough Council refused a prior approval to convert a barn to residential use and determined that it was not permitted development. The barn was a modern steel framed structure and was open on three sides. In order to convert the barn, the existing steel frame would be retained. No demolition was proposed. Panels were proposed for the four external walls and a ceiling within the existing frame. The Planning appeal was dismissed with the inspector considering that the building was not capable of functioning as a dwelling without substantial building works. The proposed works went,

".... well beyond what could reasonably be described as conversion".

The case was taken to the High Court and the Judge upheld the Inspector's decision. The High Court decided that the concept of 'conversion' was the fundamental provision of

Class Q. If it is not a conversion, then it fails.

If the Hibbert case sets the threshold for determining what is reasonably necessary, then we feel that there must be similarities with this application as the work required here is substantial. We, therefore, object to this proposal as not meeting this criterion of Class Q.

Prior Approval Criteria – Transport and highways

We assume that the traffic generation through the net addition of a single dwelling would be minimal. Access to the barn is along an unmade, and we assume a private, track and this is also used by another property. Bearing in mind the distance the barn is from Dunstall Road, we question whether the proposal might require the introduction of passing places to ease traffic flow and avoid obstructions.

No mention is made of services, but we assume that Class Q allows for these as being reasonably necessary. In terms of drainage requirements, however, the conversion will require infrastructure for the collection and removal of foul sewage. This would have to be either a cess tank in which sewage is collected and removed by tanker or treatment plant with exfiltration of liquid to ground and solids removed by tanker. In view of these requirements, we question whether there is sufficient space within the curtilage for both the infrastructure and tanker access, without obstructing the track when operational.

The Supporting Statement notes that provision is now made for three cars within the proposed curtilage. We question the Applicant's assertion, however, that there is ample turning available to enable vehicles to leave in a forward gear, especially when three cars are parked within the curtilage.

Prior Approval Criteria – Practicality and Design

Looking at the block plan, we question whether there is sufficient amenity space for a fairly large four-bedroom property. We note the Separation Distances and Amenity SPD (September 2024) indicates that garden spaces should be sufficient to accommodate most household activities, offer visual delight, receive some sunshine and encourage plant growth. The SPD suggests a four-bedroom house should have a minimum of 70 sqm garden area. The south-eastern side of the curtilage provides both parking spaces and a small rectangular green area. It is difficult to discern from the block plan as to whether the SPD standard has been achieved. The green area does not look a lot bigger than a parking space.

Fears about the amenity space raise thoughts that, if permitted, this may result in a future application to annex part of an adjoining field for more garden area or additional turning space, which may be difficult to resist. We appreciate that such a proposal would need to be treated on its merits but wonder how far adequate amenity space is taken into consideration in this prior approval process? If there is inadequate space, does this mean that the change of use becomes impractical?

We appreciate that the existing barn is just that – a fairly basic structure with three upper half cladding walls and open on the front elevation. As such it is difficult to discern much agricultural character. Looking at the proposed design, however, we note that there has clearly been an attempt to introduce some character with the installation of large floor to ceiling fenestration which emulates a barn door. This is a thoughtful design feature.

Our main criticism with the design is that there are too many large openings. We understand that, by virtue of this being a conversion, any external changes should be minimal. We fear that insufficient attention has been given to minimizing the openings. The result is that its agricultural character has been sacrificed in favour of a design not out of keeping on a normal housing estate, with patio doors etc. Even both side elevations have an abundance of openings, rather than any attempt to retain a blank wall.

Conclusion

There is clearly a conflict between the work proposed in the Structural Survey to convert the barn into a habitable dwelling, and the intentions in para 2.0 of the Supporting Statement (January 2025). On the assumption that the structural survey sets out what is required in order to facilitate conversion, then we believe that the work is substantial and goes beyond what is reasonably necessary and, therefore, contrary to Class Q. Retaining the existing walls and roof may also result in work which goes beyond what is reasonably necessary especially without a structural engineer's blessing in terms of how it can be achieved in practice.

We are concerned that there may be insufficient amenity space. The grassed area appears to be not much larger than a parking space which we cannot believe is an adequate area for a

four-bedroom property. We therefore question whether it meets the SPD requirements. We also feel that the proposed design has not retained its agricultural provenance. There are too many openings which could be detrimental to its countryside surroundings. We also question whether access for services especially for infrastructure and tanker access can be achieved within the existing curtilage. In particular it is not apparent as to where the sewage disposal tank can be located within the curtilage. We therefore object on all these grounds accordingly.

3. P/2025/00074 - Charcon Concrete Products Factory, Lichfield Road, Branston, Staffordshire, DE13 8EG: Remove to ground level two Oak trees (4090, 4098), one Horse Chestnut tree (4091), two Sycamore trees (4093, 4095), one Elm tree (4094), Standing Deadwood (4092), remove defective limb back to point of origin one Ash tree (4096), Monolith at 6 meters one Beech tree (4100)
In principle we have no objection to the proposed work to these trees. The line of trees adjacent to the canal form a visually attractive border between Newbold Quarry and the Trent and Mersey canal and probably act as a screen sheltering users on the canal and its towpath from any dust emanating from the quarry and its

associated works. There is no detailed plan included with the application so it is difficult to see the significance to this screen of the trees subject to this application. If they do form a significant proportion of the linear tree feature then we would ask for suitable replacement planting in order to maintain this important screen into the future in order to comply with SP25 and DP5.

4. P/2024/01238 - Holland Sports Club, Potters Way: Demolition of four existing single storey buildings to facilitate the erection of a replacement clubhouse – Revised application.
Though not included in the application due to the long lease, Barton Parish Council are the owners of the land and the existing clubhouse subject to this application. We have, and will continue to, liaise with Holland Sports Club over this application and fully support the project in order to ensure the long-term future of the site as a sport and recreation facility in accordance with the wishes of the original donors, the Holland Family.

We therefore have an obvious difficulty with regard to our role as a consultee. The ESBC Monitoring Officer has advised that it may be a conflict of interest for us to provide our usual consultee comments. As The Parish Council we will restrict our involvement to advising any member of the public offering comments to contact the Local Planning Authority directly.

5. P/2025/00153 - 124 Ash Tree Road: Demolition of existing conservatory and store to facilitate the erection of a single storey side and rear extension, installation of roof lights to existing roof – *no objections*
6. P/2025/00017 - Barton Marina & The Waterfront Public House, Barton Turn: Display of 5 internally illuminated fascia signs & 5 internally illuminated wall mounted signs – *no objections*
7. P/2025/00270 - Radhurst Grange, Main Street: Pollard to previous pollard points of nine Lime trees (T1), crown lift lower branches up to 5.2 metres of one Robinia (T2), crown lift by up to 5.2 metres of one Horse Chestnut tree (T3), crown lift by up to 5.2 metres and prune sides by 2 metres of four Sycamore trees (T4) and crown lift by up to 5.2 metres and prune by 2 metres of six Horse Chestnut trees (T5).
Subject to the opinion of the ESBC Tree Officer we accept this work is necessary we raise no objection. The trees on the Main Street and Co-op boundary are a clearly visible feature in the street scene and make a significant contribution to the visual amenity within the conservation area. To ensure the continuation of this asset we ask that the future possibility of protecting these trees with a TPO is considered.
8. P/2025/00109 - 15A Holland Park: Erection of two storey side and rear extensions and single storey front extension and external works to include cladding and render (amended description)
*We do not consider the revised application has any changes which address our earlier comment which we therefore repeat:
We have no objection in principle to this application but we do have a concern about the proposed surface treatment of the front elevation. The existing ground floor brickwork is to be rendered. This would have an adverse impact on the street scene which in this part of Holland Park has mostly brick and tile hung frontages.*
9. P/2025/00231 - Unit A, Barton Turn: Installation of two new windows at first floor level to each of the North West and South East elevations, blocking up of two windows at ground floor level to the North East elevation, repainting of external cladding and flashing on all elevations - *no objections*
10. P/2025/00131 - Graycar Business Park, Walton Lane, Barton Turn: Erection of a standalone new industrial Unit (Unit 10A) and extensions to existing industrial buildings Units 11 and 15 including associated carparking and service yard alterations

ESBC Decisions – Permissions Granted

1. P/2024/01014 - 74 Wales Lane: Listed Building Consent for the replacement windows and doors & repointing to the front & side elevations & chimney stacks, all round replacement rainwater goods and rewiring
2. P/2025/00104 - Buddleia Cottage, 17 Wales Lane: Crown reduction of 1 Norway Maple tree to previous points
3. P/2025/00019 - 60 Efflinch Lane: Demolition of existing conservatory and alterations to roof on existing side extension to facilitate the erection of single storey rear extension
4. P/2024/01122 - Ferndale, Dunstall Road: Erection of a part two storey part first floor side extension, part two storey part single storey rear extension, front porch, alterations to fenestration on all elevations, alterations to internal layout including conversion of existing garage to gym and installation of render

5. P/2024/01173 - Stanmar, Dunstall Road: Demolition of existing garage to facilitate the erection of a part two storey and single storey front, side and rear extension
6. P/2025/00192 - Newbold Quarry, Lichfield Road: Consultation - Planning application No. SCC/22/0068/FULL-ES - Proposed northern extension to Newbold Quarry for winning and working of sand and gravel with restoration to water based recreation and nature conservation using imported inert material with the continued use of existing access, site offices, processing plant, silt lagoons and ancillary infrastructure - Newbold Quarry, Lichfield Road, Barton Under Needwood
7. P/2025/00074 - Charcon Concrete Products Factory, Lichfield Road, Branston, Staffordshire, DE13 8EG: Remove to ground level two Oak trees (4090, 4098), one Horse Chestnut tree (4091), two Sycamore trees (4093, 4095), one Elm tree (4094), Standing Deadwood (4092), remove defective limb back to point of origin one Ash tree (4096), Monolith at 6 meters one Beech tree (4100)

A Meeting of **Barton-under-Needwood Parish Council Communications Committee** was held on Monday 10th March 2025 at 7.00pm, Barton Village Hall, Crowberry Lane, Barton under Needwood.



Attendees: Councillors Sally Bedford (Chair of Committee), Ed Sharkey and Lucy Lucas

1. **Apologies**

Councillor McInerney and Siobhan Rumsby (Parish Clerk).

2. **Minutes** of the meeting held on the 12th February were agreed.

3. **Strategy Action Plan – launch**

The Strategy Action Plan was approved at the Parish Council meeting on Thursday 6th February. Cllr Sharkey explained there was still a list of Acronyms needed but the final proof read had been completed. Cllr Bedford thanked Cllr Sharkey for all the hard work done to complete the Plan and offered to complete the glossary.

The 'soft' launch had been delayed due to other priorities. It was agreed we would start the launch on March 24th, via the website and Facebook, which will reference the Annual Meeting as an opportunity to find out more. The Annual Meeting will be held on May 1st at 6.15pm, before the Parish Council meeting at 7pm.

As of the week beginning the 24th March, display boards will be rotated through various locations in the village:

Village Hall: 24th March – 30th March

St James' Church Hall: 31st March – 6th April

Holland Sports Club: 7th April – 13th April

St James' Church: 14th April – 23rd April

Library: 24th April – 29th April

Village Hall for Annual Meeting: 30th April onwards

Actions agreed:

- Cllr Sharkey to arrange a quote for A3 sheets for the display to be printed.
- Cllr Sharkey to review photographs depicting village life to be added to boards.
- Progress against the plan to be reviewed at the Parish Council on a regular basis.
- In the future, the Communications Committee budget needs to be reviewed to cover printing costs. Currently this falls into 'Admin'.

Also planning to use boards as be part of a display for the Fun day/weekend at the Holland Sports Club and the Steam Rally in July. Plans for this to be worked up at the next meeting in April. Parish Councillors will be required to represent the Parish Council and discuss the Strategy Action Plan with the community during these events.

4. **Planning for Ben Adams Meeting: 20th March – 7pm-9pm**
See appendix to minutes for the action plan.

We have asked local people to identify some questions, only one has been received so far:

- What plans do the Police have to reduce car thefts and burglaries?

Parish Council Office, Village Hall, Crowberry Lane, Barton under Needwood, Burton upon Trent, DE13 8AF

Tel: 01283 716059

Email: clerk@bartonunderneedwood-pc.gov.uk

Website: www.bartonunderneedwood-pc.gov.uk

The remainder has been generated by this Committee:

-
- *With the lack of visible presence cited in our survey it would be helpful if PCSOs' cars were marked? What do the panel think?*
- *How will the Policing Plan for 2025 positively impact Barton under Needwood?*
- *Where are you with the recruitment planned versus actual staff in post?*
- *What are you doing about rural crime?*
- *Why cant we have a village 'Bobby' again?*
- *If we provided sponsorship, could we have our own Parish Constable?*
- *Why can we never get a Police Inspector to attend our Parish Council meetings?*
- *Do other Parish Councils get a Police Inspector turning up?*

5. Contact list – GDPR letter returns

We have received 8 returns from groups who are willing to share their details, 1 declined and 1 has left the area. Clerk is completing a GDPR data information inventory.

6. AOB

- **VE Day May 4th** – Full update was received at the Parish Council on 6th March.

7. Date of next meeting

The next meeting will be held in April date tbc.

Appendix A - Action Plan for Ben Adams meeting being held on 20th March 7pm-9pm

Action	Who	What's needed	When	Status
Refresh Facebook again with prompts for questions on the night	Ed & Siobhan	What would you ask the Police, Fire and Crime commissioner? Use eggs	10 th - 16 th March & 17 th - 20 th March	
Email invited PCs again to encourage bookings	Ed		10 th - 16 th March	
Notices handed to shops, pubs and clubs	Sally & Lucy		10 th - 16 th March	
Flyers in Local Links	Ed		10 th - 16 th March	
Schools advertise in Newsletters	Ed		10 th - 16 th March	
NFU advertise to local farmers	Sally		Actioned	
Ask Ben if his Communications Team can publish the event on their social media channels	Ed		10 th - 16 th March	
Share details with Burton Mail, Radio	Ed		10 th - 16 th March	

Derby, ITV and Midlands Today				
Share Risk Assessment with JTHS	Ed	Do they need any other paperwork from us?	10 th - 16 th March	
First aider nominated Defib in entrance hall	Ed	Any other PC members up to date with First aid Training?	17 th - 20 th March	
List of out of hours contacts for the night	Ed & JTHS		On the night: 20 th March	
Drinks for the panel	Sally	Water	On the night: 20 th March	
Food for Ben Adams	Sally	Do we know what he wants?	On the night: 20 th March	
Firm up arrangements for PA system with Scorpion & JTHS	Ed Edd Stanton JTHS	5 table mikes 2 roving mikes	10 th - 16 th March	
Scorpion access school to set up at 4.30pm	JTHS		On the night: 20 th March	
Parish Councillors to confirm their attendance	Siobhan	Apologies from Derek	10 th - 16 th March	
Parish Councillors to arrive at 6pm & share Police Plan for Cllrs to read	Siobhan		On the night: 20 th March	
Volunteers from Parish Council needed	Kevin & Charlie Lucy Sally & Siobhan ?	2 people marshalling traffic 1 on door with clicker 2 people sign in sheets and questions template in 6 th Form area Ushers	10 th - 16 th March	
Make question templates to hand out to people at JTHS	Siobhan		17 th - 20 th March	
Make name plates for panel	Siobhan		17 th - 20 th March	
Make name badges for panel. Clerk and PC members	Ed		17 th - 20 th March	
Sign in sheets to include which PC area people are from	Siobhan		17 th - 20 th March	
Notice to say Meeting full	Siobhan		17 th - 20 th March	
Laptop loaded with any presentation slides	Ed	Include current police plan, headlines from PC survey	17 th - 20 th March	

Lift questions from Dick Titley's emails			10 th - 16 th March	
Vacate hall by 9pm			On the night: 20 th March	

Minute Number	Action Points	Responsibility	Update
24/30.2	Options for addressing sub-standard bollard installation near War Memorial	P&OS	Report on options and cost with proposal to be circulated; Cllr Jessel discussing with Richard Rayson; metal bollards being suggested.
24/44.2	Diamond Bus Company regarding reinstatement of Efflinch Lane stop	Planning	R. Bell and Planning to continue to press as S106 stated Bellways to pay for bus shelter; Clerk to ask for timetables to be updated with Sunday services
24/44.3	Village Green Registration	IG	Chase ESBC - Naomi Perry;
24/55.2	Planning approval query rear of 10-12 Main St property	Planning	Chase ESBC - Naomi Perry on this and other outstanding queries. Complain to Chief Exec. IG to chase
24/55.8	Who does what guide	Comms	Further work required
24/79.2	County Council Needwood Forum	ES/DL	Chairman to write to SCC with concerns re bollards; Flood liaison, the B5017 declassification impact and priority gully list
24/80.5	HR - Draft Policies	All	Committees to review the policy list of those policies sitting under their Committee to plan out a timescale for getting relevant NALC/SCC model policies reviewed to come to PC for approval
24/95.2a	Barton Brook log pile, Meadow Rise property	Chairman	ES report to EA as more logs appearing
24/108.6	Allotments dog fouling issues	Allotments	Committee to meet to discuss suggestions to deter dog fouling
24/109.2	Fingerpost at War Memorial Refurbishment	P&OS	Professional quotes for refurb to be obtained and establish if SCC permission required. Further quote to be obtained.
25/07.1	V. Wright xmas tree	ES	Chairman to write to letter of appreciation
25/10.4	Quarries liaison	ES	Chairman to raise landscape restoration with AI Estates Manager, respond to resident enquirer JJ picking up with Tim Claxton, meeting in May
25/18.3	Planning queries - chase Naomi Perry cc Chief Exec, Ward Cllrs	Planning	Meeting to be arranged or determine who can deal with BPC queries
25/19.3	Collinson Park - Land Drainage	DL/Comms	Final figures from contractor to be checked; comms to be issued
25/19.3	New Benches P&OS	P&OS	Firm quotes x 3 to be submitted for consideration
25/19.5	VE Day - Martyn's Law checklist	VEC	RA being reviewed
25/19.7	VE Day - letter drop	Comms/VEC	being done.
25/22.1	HSC: Obtain more VAT Advice	DL	Report on advice received from ex-HMRC contact
25/30.3	Toddler Park gates	Cllr Taylor	Details of the spec of the smart gates to be installed at Toddler Park to be forwarded
25/30.4	Burial Ground - Gardening Guild plan for Memorial Garden	Cllr Allcock	Proposed plans for the work on memorial garden to be presented to full council
25/30.6	Allotments - Bonfires	Allotments	Review of procedure on granting permission for bonfires
25/31.2	JTHS Awards Evening	Cllr Sharkey	Approach Mr Blanchenot about having an award in BPC name
25/31.4	Canal Towpath improvements	Cllrs Lord & McInerney	Approach Adrian Wedgewood and CRT to offer support

CORRESPONDENCE & COMMUNICATIONS

GENERAL

1. Complaint regarding building works at 120 Captains Lane – *Clerk forwarded to planning committee*
2. Resident concerns about fish health at the fishpond – *Clerk responded and recommended Fishpond Committee obtain an expert opinion.*
3. Resident expressing disappointment that a TPO will not be possible to protect a tree adjacent the allotments on Hardy Close. *Clerk responded, cc'd allotment committee.*
4. Smart Alert – consultation on Neighbourhood Watch scheme, circulated.
5. Copy resident complaint to ESBC Environment Dept. re litter on Dogshead Lane and slip roads to A38 north and southbound.
6. Resident complaint about not being consulted regarding work done to play park (believed to be Sandiway/Hardy Close play park) *Clerk responded*

SPCA/NALC/SLCC

1. Newsletters and training opportunities- *forwarded to all Cllrs;*

DRAKELOW DEVELOPMENT (BRIDGE AND BYPASS) STEER GROUP

MEETING MINUTES

24th March 2025

1. Welcome and Introductions

- Amy Wheelton (AW) – Chair and Seales District Councillor
- Ian Bentley – Walton Cricket Club/Walton Parish
- Julia Jessel (JJ) – County Councillor for Needwood Staffordshire
- Kevin Parkes (KP) – Head of Professional Services Derbyshire County Council (DCC)
- Mac Cummings – Drakelow Parish Chair
- Paul Costiff (PC)– Development Director Countryside Properties (CPUK/Vistry)
- Steffan Saunders (SS) South Derbyshire District Council (SDDC) Head of Planning

2. Apologies

- Richard Rayson – Community Highways Manager Staffordshire County Council (SCC)
- Clare Lucey - Cushman Wakeman representing EON

3. Minutes

- Previous minutes of 27th January 2025 were accepted.

4. Outstanding from previous minutes/actions

5. Updates and Timescales on Drakelow Development

PC updated 800 timber frames kits erected, or part built (bases need to be in to allow road accesses to be built), around 550 occupied (including phase 1 (193) & 2) leaving 235 headroom on the variation to build houses at Drakelow, the variation was for 785 occupied.

The Business Park roundabout has Utility works which are expected to take 3 more weeks, with the roundabout and spine road completion December 2025. The road is not expected to close but it will have traffic management (lights).

Works to the school have started and it is on track to open September 2026.

The retail and Heath care element has not had a huge amount of progress and discussions are ongoing.

The temporary internal footpath diversions will change again to allow spine road and de-culverting works. Further changes to the route and some closures are expected during the next 12 months, Drakelow Parish Council and Councillors will be informed accordingly with appropriate notice.

6. Updates and Timescales on New Bridge and Highways issues

- The Staffs side (SCC) has technical approval in principle (AIP) for the structural openings (culverts). Vistry are now involved in detailed designs and expect these to be submitted to SCC in May.
- As per the planning condition the Station Lane narrowing (to stop lorries) on the Staffs side will commence within 3 weeks when the highways technical approvals are issued, there will be no temporary arrangement.
- DCC geotechnical structural report was submitted today by Vistry, the only other outstanding issue is the Environment Agency (EA). Technical approval will be issued for both sides of the river at the same time in one approval, this is made up of lots of components.
- EA permitting progresses for licenses to work on the floodplain, submissions went in 2 weeks ago, the EA have a 12-week statutory period but have indicated issuing by the end of April. Works cannot take place in the flood plain before 1st June and after 1st October for ecological reasons.
- SS stated pre commencement conditions are well on the way and will be issued within the 3 months (06/05/2025) as per the planning committee papers, the Escrow 1.5 million and Deed of variation are just waiting for final signatures expected shortly.
- The bond to build the bridge is paid when the s278 is signed off roughly 4 -6 weeks after the s38 technical highways approval.

7. Questions

- Cllr JJ asked if further talks had progressed with Staffs Wildlife trust and Derbyshire Wildlife trust, PC stated discussions are ongoing with the land not used for the bridge and bypass and its management.
- The Cricket club are awaiting feedback from Vistry.
- The chair (AW) asked on the s106 schedule 6 obligations for the creation of the Drakelow Park Steering Group, appointment of a lead travel plan co-ordinator, compliance with framework travel and the traffic counting equipment all of which should have happened before the 1st occupation. MC stated there had been no engagement with Drakelow Parish from SCC and the limited interaction with Rogers Leask has been poor. PC stated a bus service will be in place when the spine road is completed. **Action** AW to email Cllr JJ with these s106 obligations as SCC has the lead role in progressing matters.

8. Summary of Actions and Responses required carried forward:

- a. DCC/SCC to be asked about the future weight limit/signs at the borders.
- b. Quarterly meeting, with updates between subject to any arising issues.
- c. Countryside to provide written update in 4 weeks of this meeting

9. Next meeting date – 16th June 2025 4.30pm