



Attendees: Councillors: Steve Naylor (Chair), Ed Sharkey, Hugh Frend, Derek Lord
Siobhan Rumsby (Clerk/RFO), Clive Davis

Apologies: Charlie Walker

Did not attend: None

1. No declarations of interest were recorded.
2. Election of Chair – deferred to next meeting
3. The 2025/26 close position was reviewed with the following points noted:
 - a. End of year surplus was £4,960
 - b. The rent payable by the COOP (budget £10,744) was not received (next steps being assessed by Councillor Meadows)
 - c. An additional (to budget) VAT claim was made in the year by pulling forward from 2026/27
 - d. Did not receive £450 ground rent from HSC
 - e. Events budget was underspent (£1,357 spent budget £3,580)
 - f. Closed net funds of £55,605, net of reserves
4. The budget for 2026/27 was reviewed with the following points noted:
 - a. Councillor Sharkey has made some progress with identifying the amount required to resurface the car park. Potential suppliers have been identified and we are now waiting budgetary estimates. It was agreed that when the estimate is received, we will create a plan to earmark sufficient reserves for the work, although it was noted that this may take multiple years to accrue sufficient reserves. Councillor Lord noted that the work is unlikely to be urgently required.
 - b. It was agreed to budget to receive last years income from the COOP for Car Park rent in addition to the rent due for 2026/27. Total income to be budgeted £26,000.
 - c. CA&E budget was reviewed:
 - i. Current budget items are Toddler Gate replacement £700, Bench Replacement £6000, Memorial Garden improvement £2,250. Operational costs (eg Maintenance contracts) are in addition to these figures.
 - ii. It was agreed to add £5000 to the budget to cover tree work, particularly around the Fishpond arising from the EA pond survey. It was agreed that this work needs to be prioritised to protect the water quality of the pond.
 - iii. It was agreed that we need to undertake a “topple test” at the Burial Ground, which is an important H&S requirement. The Clerk agreed to determine the cost of this test in previous years. It was agreed that if the cost is < £2000, then the amount will be added to the budget. If the amount was more than £2000 the Clerk will advise and we will take a decision at a future FC meeting.
 - iv. It was also agreed to try to secure alternative funding sources for the Tree works.
5. Template for Data Audit
 - a. A template provided by SPCA was reviewed for use with the audit. It’s purpose was to determine data held by the Council, how it is used, retention and security in place. All agreed, recommended for adoption without any amendments.

6. Members reports:

- a. Councillor Lord reported that the areas of Collinson Park where the grass hasn't grown since the drainage project should be left as-is for the remainder of the summer at least. He recommended, and the proposal was accepted, that the contractor be paid the remaining sum outstanding which had been retained for rectifying the grass cover.
- b. The need to create a budget for a Housing Needs survey was discussed. This could be £8000, less any contributions from other sources. It was agreed to add an agreed amount to the budget in the event that the Full Council agrees to undertake a survey.

7. The next meeting was agreed for 21st July 2026 at 6pm.

Stephen Naylor
Chair, Finance Committee

| Receipts | Last Year 2024-25 | Budget 2025-26 | Actual to date | Year End | Diff Proj v Budget | % variance | Comments |
|-----------------------------|----------------------|-------------------|-------------------|---------------|-----------------------|------------|---|
| Total | 57,222 | 40,284 | 53,351 | 53,351 | 13,067 | 32 | |
| Local Authority Grant/Other | 13,308 | 1,865 | 1,865 | 1,865 | 0 | 0.00 | |
| Burial Ground | 15,170 | 16,000 | 17,740 | 17,740 | 1,740 | 10.88 | |
| Allotments | 1,668 | 1,925 | 1,785 | 1,785 | -140 | -7.27 | |
| Fishing | 2,500 | 2,500 | 2,035 | 2,035 | -465 | -18.60 | Income less due to a Fishpond closure |
| Interest | 2,610 | 1,300 | 2,404 | 2,404 | 1,104 | 84.93 | |
| Holland Sports Club Lease | 478 | 450 | 0 | | -450 | -100.00 | Rent outstanding |
| Grants | 100 | 0 | 8,372 | 8,372 | -8,372 | | Reimbursement VE Day from B&D Key & Gauge costs from EA |
| VAT Reimbursement | 10,997 | 5,500 | 18,686 | 18,686 | 13,186 | 239.74 | Claim for Year 24-25 and 25-26 |
| Car Park | 10,391 | 10,744 | 0 | | -10,744 | -100.00 | Co-op invoice still outstanding |
| Other | | 0 | 464 | 464 | 464 | | Refunded solicitors fees and Lloyds bank compensation |

| Payments | Last Year 2024-25 | Budget 2025-26 | Actual to date | Year End | Diff Proj v Budget | % variance | Comments |
|---------------------------|----------------------|-------------------|-------------------|----------------|-----------------------|------------|--|
| Total | 136,234 | 133,115 | 130,953 | 130,953 | -2,162 | -2 | |
| Staff costs | 62,000 | 67,800 | 63,308 | 63,308 | -4,492 | -6.63 | Budget based on 6.7% increase and includes uplift in Employer NI Contribution |
| Lengthsman | 3,000 | 3,000 | 2,636 | 2,636 | -364 | -12.13 | Living wage increase 6.7% |
| Admin / T&D/Professional | 11,000 | 11,000 | 10,948 | 10,948 | -52 | -0.47 | Subs, office supplies, hall hire, phone, postage, insurance, website, T&D, professional fees |
| Donations & S137 payments | 700 | 700 | 458 | 458 | -243 | -34.64 | |
| Bank Charges | 192 | 250 | 166 | 166 | -84 | -33.50 | |
| Capital Expenditure | 1,000 | 1,000 | 2,795 | 2,795 | 1,795 | 179.50 | Gague cost (Reimbursed by EA) |
| Maintenance / Repairs) | 3,328 | 3,500 | 3,571 | 3,571 | 71 | 2.03 | Includes annual maintenance for Gauge |
| General | 12,080 | 350 | 5,317 | 5,317 | 4,967 | 1419.25 | Includes VE Day expenses (Reimbursed by B&D Key Trust) |
| Burial Ground | 4,864 | 5,000 | 2,627 | 2,627 | -2,373 | -47.47 | |
| Parks & Open Spaces | 13,500 | 24,213 | 23,054 | 23,054 | 1,159 | 4.79 | 8,300 ground maintenance, 180 CCTV; £800 seasonal planting; £260 playground inspection; £800 tree work |
| Fishpond | 12,845 | 3,350 | 4,043 | 4,043 | 693 | 20.68 | Includes topographical survey £850 |
| Allotments | 2,200 | 2,152 | 1,898 | 1,898 | -254 | -11.81 | Committee budget |
| Car Park | 1,725 | 1,800 | 1,162 | 1,162 | -638 | -35.46 | Maintenance and car park lighting |
| Events and Communications | 2,500 | 3,500 | 1,357 | 1,357 | -2,143 | -61.23 | |
| Other Projects | 0 | 0 | 0 | 0 | 0 | 0 | |
| VAT | 5,300 | 5,500 | 7,614 | 7,614 | 2,114 | 38.43 | |

| | | | | | |
|----------------------------------|----------------|---------------------------------|-------------------|--|----------------|
| Precept 2025-2026 | 82,292 | Bank Balances as at: | 31-Mar-26 | Earmarked Future Provision 2025-26 | |
| Less Projected Payments | 130,953 | Lloyds Current A/C | 2,001.00 | Ring-fenced Reserves | |
| Draw on Reserves | -48,661 | Lloyds Deposit A/C | 21,293.11 | Car Park Maintenance & Resurface | £35,000 |
| | | Unity Trust | 82,972.14 | Brook Clearance funds (SCC) | £427 |
| Projected Income | 53,351 | National Savings | 35,540.95 | Election expenses | £5,625 |
| Projected Surplus/Deficit | 4,690 | | | Burial Ground Bench, fence memorial garden | £2,250 |
| | | | | Professional fees HSC - legal & VAT | £3,550 |
| Working Capital | 106,266 | <i>Less unpresented cheques</i> | - | Communications | £1,200 |
| General Reserve | 35,541 | <i>Plus credits outstanding</i> | - | Tree work (survey mapping and work) | £1,150 |
| Ring-fenced Reserves | 49,202 | Total | 141,807.20 | Total | £49,202 |
| Minimum Reserve | 37,000 | | | | |
| Net Funds | 55,605 | | | | |

Barton under Needwood Parish Council
S. Rumsby, RFO - Year ending 31 March 2026

Receipts and Payments Account

| Receipts | 2025/26 | 2024/25 |
|--|--------------------------|--------------------------|
| Local Authority Precept | 82,292.25 | 81,444.47 |
| Local Authority Other | 1,865.00 | 13,808.43 |
| Burial Ground | 17,740.00 | 15,170.57 |
| Rents - Allotments, Fishing & Holland Sports | 3,820.00 | 5,033.40 |
| Investment Income (Interest) | 2,404.08 | 2,610.81 |
| VAT Reimbursement | 18,685.82 | 10,997.49 |
| Other + Grants & Donations | 8,836.34 | 407.44 |
| Car Park | 0.00 | 10,390.96 |
| Credits not on statement | 0.00 | 0.00 |
| | <u>135,643.49</u> | <u>139,863.57</u> |
| Payments | | |
| Salary / Wages | 65,943.99 | 57,988.84 |
| Administration | 11,114.25 | 11,435.29 |
| Burial Ground | 2,626.52 | 3,582.24 |
| Allotments | 1,897.91 | 750.01 |
| Fishpond | 4,042.86 | 15,393.60 |
| Donations & S.137 payments | 457.50 | 823.40 |
| Capital Expenditure | 2,795.00 | 533.00 |
| General Payments inc Maintenance & Repairs | 8,888.44 | 14,255.61 |
| P & OS Grasscutting/Grounds Maintenance | 23,054.03 | 31,047.34 |
| Projects | 0.00 | 727.00 |
| Lengthsman | 0.00 | 2,767.00 |
| Car Park | 1,161.65 | 2,183.02 |
| VAT Payable | 7,613.76 | 11,153.98 |
| Village Hall Salary contra | 0.00 | 0.00 |
| Vec | 1,356.87 | 1,238.74 |
| Unpresented cheques | 0.00 | 150.00 |
| | <u>130,952.78</u> | <u>153,729.07</u> |
| Net Income for the Year to date | 4,690.71 | -13,865.50 |
| Add Cash Balances B/Fwd 1st April | 137,116.49 | 150,981.99 |
| | <u>141,807.20</u> | <u>137,116.49</u> |
| Represented By Cash Balances | | |
| Current Account | 2,001.00 | 2,000.00 |
| Deposit Accounts | 21,293.11 | 18,771.11 |
| Petty Cash | 0.00 | 0.00 |
| Unity Trust Instant Access | 82,972.14 | 81,156.32 |
| National Savings Account | 35,540.95 | 35,189.06 |
| Total Cash Balances | <u>141,807.20</u> | <u>137,116.49</u> |
| Reconciliation | <u>0.00</u> | |

| Receipts | Projected 2025-26 | Budget 2026-27 | Comments |
|-------------------------------|----------------------|-------------------|--|
| Total | 55,677 | 182,548 | |
| Local Authority Grant/Other | 1,865 | 1,865 | |
| Burial Ground | 16,000 | 16,000 | Charges to remain same |
| Allotments | 1,470 | 1,925 | Charges to remain same |
| Fishing | 2,500 | 2,500 | Charges increased |
| Interest | 2,500 | 1,300 | |
| Holland Sports Club Lease | 450 | 1 | New Lease to be agreed |
| Grants | 8,372 | 0 | Possible EA grant for fishpond |
| VAT Reimbursement | 11,500 | 20,000 | £20k VAT expected for changing rooms project |
| Car Park | 10,744 | 26,000 | includes this year and last year's unpaid rent |
| Other | 276 | 0 | |
| PWLB draw down | | 100,000 | Loan to cover Sports Pavilion Changing Rooms project |
| Funds vired from EMR for loan | | 12,957 | Based on £100k loan/10 year/annuity |

| Payments | Projected 2025-26 | Budget 2026-27 | Comments |
|---------------------------|----------------------|-------------------|--|
| Total | 129,795 | 266,767 | |
| Staff costs | 65,000 | 68,250 | 5% increase |
| Lengthsman | 3,000 | 3,000 | |
| Admin / T&D/Professional | 11,000 | 11,000 | Subs, office supplies, hall hire, phone, postage, insurance, website, T&D, professional fees |
| Donations & S137 payments | 700 | 700 | |
| Bank Charges | 250 | 250 | |
| Capital Expenditure | 1,000 | 1,000 | Contingency for any equipment replacement |
| Maintenance / Repairs) | 3,500 | 3,500 | includes £500 per annum for Gauge on costs |
| General | 500 | 350 | |
| Burial Ground | 5,000 | 5,000 | |
| CA&E | 28545 | 30,460 | See separate table |
| Sports Pavilion | | 100,000 | Potential Funding for Sports Pavilion Changing Rooms Project |
| Loan repayments | | 12,957 | Vired from Earmarked Reserves |
| Car Park | 1,800 | 1,800 | Maintenance and car park lighting |
| Events and Communications | 3,500 | 3,500 | |
| Other Projects | 0 | 0 | |
| VAT | 6,000 | 25,000 | |

| CA&E | Operating Costs | Capex | Earmarked | Total | Income |
|---------------------|--------------------|-------------|-------------|--------------|--------------|
| Collinson | 3500 | | | | |
| Toddler gate | | | 750 | | |
| Bench Replacement | | | 6000 | | |
| Fishpond | 2500 | | | | 2500 |
| Global treeworks | 5000 | | | | |
| BG Memorial Gdn | | 2250 | 2250 | | 16000 |
| Topple Test | 1000 | | | | |
| Allotments | 2152 | | | | 2000 |
| Grounds Maintnce | 8558 | | | | |
| Brook Working Party | 1000 | | | | |
| Totals | 23710 | 9000 | 2250 | 30460 | 20500 |

| | | | |
|----------------------------------|-----------------|---------------------------------------|---|
| Precept | 88,876 | Bank Balances as at: 05-May-26 | Earmarked Future Provision 2026-27 |
| Less Budgeted Payments | 266,767 | Lloyds Current A/C | 2,001.00 |
| Draw on Reserves | -177,891 | Lloyds Deposit A/C | 62,398.01 |
| | | Unity Trust | 82,972.14 |
| Projected Income | 182,548 | National Savings | 35,540.95 |
| Projected Surplus/Deficit | 4,657 | | |
| Working Capital | 147,182 | <i>Less unrepresented cheques</i> | 189.16 |
| General Reserve | 35,541 | <i>Plus credits outstanding</i> | - |
| Ring-fenced Reserves | 52,802 | Total | 182,722.94 |
| Minimum Reserve | 37,000 | | |
| Net Funds | 92,921 | | |

| | | |
|--|----------------|-------------------|
| Car Park Maintenance & Resurface | £35,000 |) estimates to be |
| Potters Way Resurface | |) revisited |
| Brook Clearance funds (SCC) | £427 | |
| Election expenses | £10,625 | |
| Burial Ground Bench, fence memorial garden | £2,250 | |
| Professional fees HSC - legal & VAT | £4,500 | |
| Total | £52,802 | |

Barton under Needwood Parish Council - Receipts and Payments Monthly Summary

2026-27

| Receipts | April | May | June | July | August | September | October | November | December | January | February | March | Total | Budget | Budget Balance |
|---------------------|------------------|-----------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|------------------|--------|----------------|
| Rents | 1,330.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,330.00 | | |
| Interest | 9.58 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 9.58 | | |
| ESBC | 44,437.82 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 44,437.82 | | |
| LA Other | 932.50 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 932.50 | | |
| Burial Ground | 0.00 | 85.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 85.00 | 16,000 | -15,915 |
| Fishpond | 290.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 290.00 | 2,500 | -2,210 |
| VAT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Car Park | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Other | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Grants/donations | 0.00 | 2,136.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,136.00 | | |
| Total Income | 46,999.90 | 2,221.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 49,220.90 | | |

| Payments | April | May | June | July | August | September | October | November | December | January | February | March | Total | Budget | Budget Balance |
|--------------------|-----------------|---------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-----------------|-----------|----------------|
| Bank Charges | 12.58 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 12.58 | | |
| Salaries | 3,818.97 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3,818.97 | | |
| Lengthsmen | 254.55 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 254.55 | | |
| HMRC | 1,206.01 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,206.01 | | |
| Nest Pensions | 0.00 | 189.16 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 189.16 | | |
| Admin | 1,194.92 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,194.92 | | |
| Donations | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| CA&E - Parks | 150.63 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 150.63 | 25,808.00 | 25,657.37 |
| Burial Ground | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5,000.00 | 5,000.00 |
| Allotments | 1,130.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,130.00 | 2,152.00 | 1,022.00 |
| Fishpond | 165.07 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 165.07 | 2,500.00 | 2,334.93 |
| Capital Exp | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Maintenance | 51.19 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 51.19 | | |
| Car Park | 101.68 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 101.68 | | |
| General payments | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| Projects | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| PEC | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3,500.00 | 3,500.00 |
| VAT | 38.80 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 38.80 | | |
| Total Spend | 8,124.40 | 189.16 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 8,313.56 | | |

Barton under Needwood Parish Council -

**Schedule of Payments presented to Full Council
(invoices and quotations emailed with meeting pack)**

| | | £ | £ | £ | Allocation |
|------------------------|------------------------------|--------------------|--------|------------------|--------------|
| Payee | Description | Value Gross | VAT | NET | |
| Salaries total | | 4,206.45 | | 4,206.45 | HR |
| Nest Pension Scheme | | 189.16 | | 189.16 | HR |
| HMRC | | 1,527.14 | | 1,527.14 | HR |
| Lloyds | Bank Charges | 12.58 | | 12.58 | Admin |
| Sky mobile | mobile phone and CCTV data | 48.25 | | 48.25 | Admin & CA&E |
| Plaswood | Bollards | 619.61 | 103.27 | 516.34 | Car park |
| Burton Aerial Services | CCTV Car Park / Village Hall | 4,238.40 | 706.40 | 3,532.00 | Car park |
| JPS | April Grounds Maintenance | 1,467.13 | 244.52 | 1,222.61 | CA&E |
| Country Services | Oil and safety wear | 62.25 | 10.37 | 51.88 | CA&E |
| BVH | Hall hire | 284.23 | | 284.38 | Admin |
| S Gaynor | Summer planting (Up to) | 450.00 | | 450.00 | CA&E |
| Amazon | Printer ink | 34.99 | 5.83 | 29.16 | Admin |
| Clear Councils | Insurance | 1,712.85 | | 1,712.85 | Admin |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | Total | 13,782.79 | |

Highlighted items are contracted, urgent or authorised from committee budgets for ratification

Notifications: *Insurance Renewal*
Clear Councils Quotation pack forwarded to full council 5/5/26
 LTA to 2028

Signed:

Barton under Needwood Parish Council**Bank Reconciliation as per statements at:**

05-May-26

| | | |
|--|---|-----------|
| Lloyds Business Account | £ | 2,001.00 |
| Lloyds Commercial Instant Access Saver | £ | 62,398.01 |
| Unity Trust Bank Instant Access Saver | £ | 82,972.14 |
| National Savings | £ | 35,540.95 |

Total Bank Balances **£ 182,912.10**

Add Credits not on Statement

£0.00 **£ 182,912.10**

Less unrepresented payments:-

189.16

£189.16 **£ 182,722.94**

Opening Balances :-**Bank Statements as at 31st March 2026**

| | | |
|----------------------|---|-----------|
| Lloyds Current A/C | £ | 2,001.00 |
| Lloyds Deposit A/C | £ | 21,293.11 |
| Unity Trust Bank IAS | £ | 82,972.14 |
| National Savings | £ | 35,540.95 |

Parish Council - **Total £ 141,807.20**

Add Receipts to date £ 49,325.90

Less Expenditure to date £ 8,410.15

Total Cash and Investments as at -

£ 182,722.95

Difference -£ 0.01

RFO. S. Rumsby

Barton under Needwood Parish Council

Notes of the Planning Committee Meeting 13th April 2026

Present: Cllrs Sharkey, Wallace and Roger Bell as co-opted member

Apologies: Cllrs Hassall and Lord

Declarations of Interest: None

P/2026/00305 55 Short Lane Felling of Robinia tree, a TPO tree.

The application form notes that the reason for the felling is due to the branches growing into BT cables. There are also deep rot pockets on the limbs.

Resolved: The Parish Council feels that the tree is of considerable amenity value to the area, as witnessed by its TPO status. We feel that felling the tree merely to extract its branches from BT cables is too drastic a solution to the problem and, therefore, provides insufficient justification for the proposed work. The Parish Council notes that pollarding has taken place in the past and would support pollarding as a more viable solution. Pollarding would also help to relieve any structural weaknesses in the tree. The Parish Council objects to the felling of this TPO tree accordingly, but would support a re-pollarding.

P/2026/00301 12 Brookside Road Erection of a single storey rear extension with roof lantern, alterations to form larger dormer to the rear elevation, installation of rooflights to the front elevation and render to the front and side elevation

Many properties in the area have undertaken similar extensions. There does not appear to be any problems of overlooking and the proximity to the Listed Building at 5 Brookside Road is not really an issue.

Resolved: No objections in principle but we note that the effect of the rear extension means that access to the rear garden from the front will be prohibited. This may raise issues for future maintenance

P/2026/00293 The Orchard Westmead Road Erection of a single storey side extension with roof lantern to form Porch

This is a proposal for a side extension to form a utility area and also provide for garden machinery. Front and rear doors will enable access to the rear garden. The proposal is to construct the porch between the host building and its boundary. We note, from the Heritage Statement, that the applicants considered using brick but felt that vertical timber slats would provide a softer feel and appearance.

Resolved: No objections

P/2026/00288 and P/2026/00286 The Barn Woodside Farm Barton Gate for

Listed Building Consent Erection of fencing and gates to entrance of property and installation Electric Vehicle charging point including associated cable

This is a relatively minor proposal for fencing and gates and a charging facility for electric vehicles. There appears to be no impact on the integrity of the listed building, and it looks like the work will be sympathetically installed to preserve the historic fabric. We applaud the applicant's comprehensive, detailed and considered Design, Access and Heritage Statement.

Resolved: No objections

P/2026/00283 401 Lichfield Road Continued use of garden land as facility providing boarding kennels for up to 10 dogs, doggy day care for up to 30 dogs and breeding of dogs (class 21/04/2026 Sui Generis) and retention of kennels

The proposal is located within a predominantly industrial area. Consequently, problems of noise and possible smells are unlikely to be a problem. The proposal essentially allows for parking, a series of boarding kennels and an exercise area. Whilst we appreciate the applicant's detailed drawings, it is difficult for the Parish Council to comment as obviously we have no knowledge of the requirements for such facilities and whether these are adequate for breeding and welfare.

Resolved: The Parish Council feels that it cannot make any comments on this application because, despite its retrospective nature, there are no photographs or elevational drawings. We can, therefore, only express surprise that it has been registered without these photographs and drawings.

ESBC Draft Housing Allocations Policy 2026

This document, currently published for consultation, really relates to the statutory requirement of each Local Housing Authority to have an Allocations Scheme. This determines the priorities and defines the procedures to be followed for the allocating of social housing. It is largely a technical document and not directly related to the role of planning as such.

Resolved: The Parish Council makes no comments on the document

Housing Needs Study

There was a brief discussion on this proposal. And we agreed to continue gathering research and information. We also noted a recent E-mail from Cllr George who informed us that ESBC intend to produce their latest five year supply information imminently. We are also in the process of contacting the consultants used by Yoxall Parish Council for their study. We have also contacted ESBC and will arrange to meet with their Head of Planning Policy in the near future, once we have had sight of the proposed allocation for the Borough 'sub-area' that includes Barton under Needwood.

P/2025/00386 Malverna, Sich Lane, Woodhouses Erection of a single storey front, side and rear extension to facilitate the change of use of dwelling (Class 3a) to a children's care home (Class2) for up to 3 children – updated and amended proposals

We had previously noted the decision to refuse this application but had only recently had sight of the case officer's report. This made interesting reading in the light of the Parish Council's objections to the proposal. The application was refused on highway safety grounds with the Highway Authority objecting that the proposal would intensify the amount of vehicular traffic using Sich Lane which may give rise to further on street parking. The County Council was also concerned at the lack of any public footways and public transport options. ESBC also expressed refusal due to the accumulation or the concentration of more than one children's home in this rural location. It felt that the cumulative impacts would not be acceptable.

Date of Next Meeting 5:00pm Monday 27th April 2026

Barton under Needwood Parish Council/April 20206

Barton under Needwood Parish Council

Notes of the Meeting of the Planning Committee 27th April 2026

Present: Cllrs Hassall, Sharkey and Roger Bell as co-opted member

Apologies: Cllrs Lord and Wallace

Declarations of Interest: None

P/2026/00347 The Smithy, Efflinch Lane Installation of a flue

The Smithy is not listed but it is within the Conservation Area. The elevation of the Smithy to Efflinch Lane is essentially a brick wall with only some small windows fronting the road and a plain pitched roof. We feel that the position of the flue at a mid-point on the pitched roof, albeit aligned with the existing chimney and of a similar height, will still be a prominent feature on this elevation. The inner area of the property has more of a courtyard feel. We, therefore, feel that the flue might be more appropriately sited on this inside ridge instead and will be slightly more hidden from public view.

We understand from the applicant's accompanying Heritage Statement that the existing chimney is not a real chimney, and the current flue is a built-in gas flue with no access points and so cannot be inspected. Due to the room below the chimney stack and the room above the fireplace there is no option to straighten the existing flue, and the applicants state that the existing chimney stack is not fit for purpose

Resolved: We appreciate the applicant's situation and dilemma as set out in the Heritage Statement. In view of the importance of the amenity of the Conservation Area and visual impact of the flue on the street scene we would request ESBC explore all possibilities with the applicants of moving the flue away from the pitch roof on the Efflinch Lane elevation to the other roof pitch of the Smithy. We appreciate that our suggestion might not be possible or practical, but we just feel that at least it should be investigated.

P/2026/00345 17 Park Road Erection of first floor front and rear extensions, new open porch to the front and detached single storey garage, installation of first floor side window and mono-pitch roof to the rear

This property already has a sizeable front and rear extension. It is a corner plot and seemingly has limited off road parking. It looks like the construction of the proposed garage will require the removal of an apple tree but there is a substantial laurel hedge which will continue to provide an important landscaping screening feature, provided the majority of it on the side boundary is retained. There is a large pollarded Plane tree and a large Cherry tree in the rear garden, the canopies of which (when in leaf) substantially screen the rear elevation from Park Road. Many properties on this estate have front and rear extensions. The design of the dormers and the front porch provide attractive features, which to our minds, improve the appearance of the front elevation.

Resolved: No objections

P/2026/00323 Bright Beginnings Day Nursery, Barton Turns Erection of a detached ancillary nursery building

This proposal is for a portakabin type unit and will be situated within the north east corner of the curtilage of the Bright Beginnings complex. It is proposed as an office and staffroom ancillary to the nursery use. As manoeuvring space within this complex appears tight, we are not quite sure how this unit will be put in place, but that is not a planning concern. The Bright Beginnings frontage with the A38 has substantial tree cover and this may act not just as landscaping but also provide some noise attenuation from the A38.

Resolved: No objections in principle but we would wish to be assured that the placing of the unit will not involve the loss of any trees. We would also request that a condition should be imposed to the effect that the unit should only be used for the proposed use and not for any nursery activity.

Local Housing Needs

ESBC informed us of the availability of a document entitled. "East Staffordshire Local Housing Needs Assessment update". ESBC appointed consultants to undertake a Local Housing Needs Assessment for the Borough. This was finalised in November 2024 but has recently been updated to take account of the Government's changes to the method used in calculating the requirements for housing. The report looks at various factors which influence the local housing market, and takes into account tenure and size and also the amount of affordable housing required. This document, therefore, provides the evidence base to help ESBC justify its housing policies for the upcoming Local Plan as it sets out the mix of housing for which it should be planning.

Essentially the report concludes that there is a requirement in the Borough for 616 dwellings per year which equates to 11,088 new houses over the 18 year period from 2025 to 2043. The total annual affordable housing need is 153 houses per year which represents 24.9% of the overall total. The Study, therefore, recommends that a 30% affordable housing figure to be delivered on housing sites would not be unreasonable.

CLlr Ed Sharkey and Roger Bell attended a video call meeting with Paul Keats of Support Staffordshire which is a Rural Housing Enabler. Paul has been working with Yoxall Parish Council, having undertaken a housing needs study in the village which is currently being analysed by Support Staffordshire. We talked to Paul about the possibility of undertaking something similar for Barton. Paul specialises in helping to progress affordable housing schemes to meet rural needs and he recommended that we discuss what we want to achieve both with a Trent and Dove Housing Association Director and a planner specialising in rural housing needs, who have both been involved in giving advice to Yoxall PC. We also want to talk with the head of Planning Policy at ESBC to understand how any survey or studies we might undertake could assist ESBC with the preparation of the Local Plan and any housing policies for the village.

Date of next Meeting: Monday 11th May at 5:00pm



Barton Parish Council Data Audit

This data audit details what data the council holds, how it is used, the basis for its retention and security provision in place for the data.

Council members

| Personal Data Processed | Purpose of Processing | How Processed | Lawful Basis | How Stored | Security/Access | Action Required |
|-------------------------------|------------------------------|--|------------------|--|-----------------------------|---|
| Register of interests | Legal requirement | Displayed on website; sent to monitoring officer | Legal Obligation | Electronically, password protected. Paper in secure storage. | Clerk holds key / passwords | Ensure only holding current councillors' data |
| Contact information | Admin of council | Held by clerk for admin duties | Public Task | Electronically, password protected. Paper in secure storage. | Clerk holds key / passwords | Ensure only holding current councillors' data |
| Councillors' names in minutes | Legal requirement | Appears in minutes | Legal Obligation | Electronically and paper; publicly accessible on website, minute book. | Public access | None |
| Telephone numbers | Communication with residents | Appear on Annual Report and website | Public Task | Electronically; publicly accessible | Public access | None |



EMPLOYEES

| Personal Data Processed | Purpose of Processing | How Processed | Lawful Basis | How Stored | Security/Access | Action Required |
|--------------------------------|------------------------------|------------------------------|---------------------|---|------------------------|---|
| Personal details | Legal obligation | HMRC/pension, payroll | Legal Obligation | Electronically, password protected. Paper in secure storage. | Clerk holds key | Ensure former employees' data only retained for legislative maximum time |
| Employment details/contract | Legal obligation | Payroll | Legal Obligation | Electronically, password protected. Paper in secure storage. | Clerk holds key | Ensure former employees' information only retained for legislative maximum time |
| Bank details | Process payroll | Input for electronic banking | Legal Obligation | Electronically, password protected. Paper in secure storage. | Clerk holds key | Ensure only holding current employees' data |



ELECTORS / PARISHIONERS

| Personal Data Processed | Purpose of Processing | How Processed | Lawful Basis | How Stored | Security/Access | Action Required |
|--------------------------------|--------------------------------------|---|---------------------|--|--|--|
| E-mail addresses | Communication with PC | Used to communicate response | Public Task | Stored until matter dealt with. Electronically, password protected. Paper in secure storage. | Electronically on password protected computer. | State what e-mail address will be used for in reply (Privacy Notice) |
| Letters - contact details | Communication with PC | Used to communicate response | Public Task | Stored until matter dealt with, Electronically, password protected. Paper in secure storage. | Paper in locked storage; clerk holds key | None |
| Planning applications | Statutory consultee/legal obligation | Used solely to aid response to Local Planning Authority | Public Task | Not stored (accessed via planning portal) | Public access | None |
| Address and telephone number | Communication with PC | Used to communicate | Public Task | Stored until matter dealt with, Electronically, password protected. Paper in secure storage. | Electronically on password protected computer | None |



DONATIONS

| Personal Data Processed | Purpose of Processing | How Processed | Lawful Basis | How Stored | Security/Access | Action Required |
|--------------------------|---------------------------------------|--|--------------|---|-----------------------------|-----------------|
| Names, addresses, e-mail | Processing donation by parish council | Used to respond to and process grant application | Public Task | Electronically, password protected. Paper in secure storage. | Clerk holds key / passwords | None |

CONTRACTS & FINANCE

| Personal Data Processed | Purpose of Processing | How Processed | Lawful Basis | How Stored | Security/Access | Action Required |
|------------------------------------|--|--|-----------------------|---|-----------------|--|
| Names, addresses, e-mail | Correspond with contractor and administer contract | Correspond with contractor and administer contract | Contractual necessity | Held in line with statutory requirements and retention policy; paper in locked cabinet; electronically password protected | Clerk holds key | None |
| Supplier and Customer Bank Details | Financial transactions | Used in banking and financial software. | Contractual necessity | Held in line with statutory requirements and retention policy; paper in locked cabinet; electronically password protected | Clerk holds key | Redact invoices if required for public inspection. |



CUSTOMERS (Village Hall/ Events/Community center, etc...)

| Personal Data Processed | Purpose of Processing | How Processed | Lawful Basis | How Stored | Security/Access | Action Required |
|---|--|--|-----------------------|---|------------------------|------------------------|
| Names, addresses, e-mail. Payment data. | Correspond with contractor and administer contract | Correspond with contractor and administer contract | Contractual necessity | Held in line with statutory requirements and retention policy; paper in locked cabinet; electronically password protected | Clerk holds key | None |

Adopted

Next Review

Barton under Needwood Parish Council

Accounts for the year ended 31st March 2026

Updated by Siobhan Rumsby, RFO

Summary of Assets & Liabilities

| Fixed Assets | 2025-26 | | 2024-2025 | | 2023 - 2024 | |
|--------------------------------|------------------|--------------|------------------|--------------|------------------|--------------|
| | £ | £ | £ | £ | £ | £ |
| Community Assets : | | | | | | |
| Village Hall & Car Park | 1,175,102 | | 1,175,102 | | 1,175,102 | |
| Fishponds & Surrounds | 1 | | 1 | | 1 | |
| Burial Ground | 1 | | 1 | | 1 | |
| Collinson Road Playing Field | 1 | | 1 | | 1 | |
| Ashtree Road Open Space | 1 | | 1 | | 1 | |
| War Memorial | 1 | | 1 | | 1 | |
| St James' Garden | 1 | | 1 | | 1 | |
| Holland Sports Club | 1 | | 1 | | 1 | |
| Other Fixed Assets | | | | | | |
| Gardening Equipment | 1,919 | | 1,919 | | 1,919 | |
| Playground Equipment | 65,352 | | 65,352 | | 65,352 | |
| Office Equipment | 3,977 | | 3,977 | | 3,977 | |
| Other Items | 89,849 | | 87,054 | | 79,775 | |
| Total | 1,336,206 | | 1,333,411 | | 1,326,133 | |
| Bank Balances | 141,807 | | 137,116 | | 150,982 | |
| Total Assets | 1,478,013 | | 1,477,806 | | 1,477,115 | |
| Difference (Fixed Assets) | | 2,795 | | 7,279 | | 3,216 |
| +/- Capital Expenditure | 2024-2025 | 2025-26 | Difference | | | |
| Total Change | 94,332 | 97,127 | 2,795 | | | |

| | Date of Acquisition | Acquisition Value | Insurance Value | Replacement Value | Change |
|-------------------|---------------------|-------------------|-----------------|-------------------|--------|
| Water level gauge | 16-May-25 | 2,795 | 2,795 | 2,795 | 97,127 |

Total Difference **2,795**

CORRESPONDENCE & COMMUNICATIONS

GENERAL

1. Resident – urgent concerns regarding road safety and priorities
2. Cllr George – request for ‘What’s On’ Display Board supplied by the parish council for use at Barton Festival
3. Resident enquiry regarding pothole repairs on Crowberry Lane; *Clerk responded with job numbers and signposting to County Councillor to enlist help in expediting repairs.*
4. Resident enquiry regarding Housing Needs Survey received – *Clerk responded*
5. Enquiry regarding installation of a memorial bench or tree at Barton Marina - – *Clerk responded*
6. Request for re-planting planter on Radhurst Rise
7. Resident complaint regarding the precept increase to fund Holland Sports Club redevelopment – *Clerk responded*
8. Request to present informal pre-planning application 66 Efflinch Lane - *Clerk responded*

SPCA/NALC

9. Newsletters and training opportunities- forwarded to all Cllrs;